

**METROPOLITAN LIBRARY SYSTEM**

**FISCAL YEAR 2015-16 BUDGET**

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**METROPOLITAN LIBRARY SYSTEM**

**2015-16 BUDGET**

**FOR FISCAL YEAR ENDING JUNE 30, 2016**

Projected Revenue Available for Appropriations From 5.2 mills Library Tax Levy	\$30,934,657
Projected Miscellaneous Income Available for Appropriations in FY 2015-16	748,347
FY 2014-15 And Prior Year Budget Carryover	<u>12,889,284</u>
<b>Total Available for Budget</b>	<b>44,572,288</b>
Reserve Carryover	<u>13,865,015</u>
<b>FY 2015-16 Proposed Budget</b>	<b><u><u>\$58,437,303</u></u></b>

This Budget does not include grants from the Friends of the MLS, the Library Endowment Trust, and other public or private sectors. Those grants are reported separately as special funds because their expenditures are restricted to specific purposes set by grantors.

**Overview of FY 2015-16**  
**Revenue Budget**

The projected total budget source for the FY 2015-16 budget is \$58,437,303. The major categories of the projected sources include \$30,934,657 property tax revenue, \$748,347 state aid and fines, \$12,889,284 last year's carryover, and \$13,865,015 reserves. The Comparative Schedule of Budget Revenue Sources on the next page shows the changes of revenue sources from last year by each line item. The following are brief explanations of the changes:

**Ad Valorem Taxes**

The County Assessor's Office has certified the county's assessed property values at \$6,543,869,736, which is 4.82% higher than last year. The increase in FY 2014-15 was 3.85% over the previous year. The certified values do not include the TIF districts, and are net of the homestead and veterans' exemptions. Higher values for real estate and personal property taxes accounted for the increase, while public service values remained almost the same. This is the first year in the last four that public service values have not dropped, although these values remain 28.00% below their high in FY 2011-12.

**Miscellaneous Income**

The income in this category is calculated as 90.00% of the FY 2014-15 state aid and fines revenues, as required by the County Budget laws. Traditionally, these items change very little from the previous year.

**Carryover from Prior Year**

Interest rates remained weak, however, investment income increases 9.01% this year from last year, the first increase since fiscal year 2007-08.

Cancelled and Lapsed appropriations increased from the previous year, from \$8,203,077 to \$9,376,214.

**METROPOLITAN LIBRARY SYSTEM**

**Comparative Schedule of Revenue Sources**

	2015-16 Proposed (a)	2014-15 Budget (b)	2014-15 Actual (c)	Changes from 2014-15 Budget		Changes from 2014-15 Actual	
				Dollar (d)	% (e)	Dollar (f)	% (g)
<b>Projected Ad Valorem Taxes</b>							
1	Tax Levy at 5.2 mills	\$34,028,123.00	\$32,464,608.00	\$32,464,608.00	\$1,563,515.00	4.82%	4.82%
2	Less: 10% Reserve for Delinq.	(3,093,466.00)	(2,951,341.00)	(2,951,341.00)	(142,125.00)	-4.82%	-4.82%
3	<b>Total Ad Valorem Taxes</b>	<u>30,934,657.00</u>	<u>29,513,267.00</u>	<u>29,513,267.00</u>	<u>1,421,390.00</u>	<u>4.82%</u>	<u>4.82%</u>
<b>Projected Miscellaneous Income</b>							
4	State Aid (90% of prior year actual)	253,347.30	260,594.82	260,594.82	(7,247.52)	-2.78%	-2.78%
5	Fines (90% of prior year actual)	495,000.00	495,000.00	495,000.00	0.00	0.00%	0.00%
6	<b>Total Miscellaneous Income</b>	<u>748,347.30</u>	<u>755,594.82</u>	<u>755,594.82</u>	<u>(7,247.52)</u>	<u>-0.96%</u>	<u>-0.96%</u>
<b>Carryover From Prior Year</b>							
Tax Revenue:							
7	Current taxes coll. into 10% reser.	1,894,782.78	1,848,626.96	1,894,782.78	46,155.82	2.50%	0.00%
8	Back year taxes	1,126,352.29	1,109,047.18	1,126,352.29	17,305.11	1.56%	0.00%
Miscellaneous Income:							
9	Transfer from Gift or Copy Fund	0.00	100,000.00	0.00	(100,000.00)	0.00%	0.00%
10	Fines collected over budget	55,000.00	82,000.00	55,000.00	(27,000.00)	-32.93%	0.00%
11	State Aid collected over budget	20,902.18	30,897.00	20,902.18	(9,994.82)	0.00%	0.00%
12	Investment Income	217,091.45	199,145.20	217,091.45	17,946.25	9.01%	0.00%
13	Flexible Benefits balances	1,634.20	1,889.12	1,634.20	(254.92)	-13.49%	0.00%
14	Other Miscellaneous	197,306.65	525,921.05	197,306.65	(328,614.40)	-62.48%	0.00%
Cancelled & Lapsed Appropriation:							
15	Cancelled Prior Years Approp.	479,064.05	325,240.04	479,064.05	153,824.01	47.30%	0.00%
16	Lapsed Current Year Approp.	8,897,150.25	7,877,837.10	8,897,150.25	1,019,313.15	12.94%	0.00%
17	<b>Total Carryover</b>	<u>12,889,283.85</u>	<u>12,100,603.65</u>	<u>12,889,283.85</u>	<u>788,680.20</u>	<u>6.52%</u>	<u>0.00%</u>
18	<b>Total Budget Revenue Sources</b>	<u>44,572,288.15</u>	<u>42,369,465.47</u>	<u>43,158,145.67</u>	<u>2,202,822.68</u>	<u>5.20%</u>	<u>3.28%</u>
19	Prior Year Reserve	<u>13,865,014.83</u>	<u>14,930,398.36</u>	<u>14,930,398.36</u>	<u>(1,065,383.53)</u>	<u>-7.14%</u>	<u>-7.14%</u>
20	<b>Total Available for Budget</b>	<u>\$58,437,302.98</u>	<u>\$57,299,863.83</u>	<u>\$58,088,544.03</u>	<u>\$1,137,439.15</u>	<u>1.99%</u>	<u>0.60%</u>

**Overview of FY 2015-16**  
**Expense Budget**

The proposed FY 2015-16 budget totals \$58,437,303. The budget consists of \$38,660,009 in the operating budget, \$5,545,273 for capital projects, and \$14,232,021 for reserves. The proposed operating budget increased \$1,108,294, or 2.95%, over the previous year's budget.

➤ **Operating Budget**

- **Salaries, Wages & Benefits** is the largest budget category, and it increases by 3.60%. The performance adjustment is projected at 2.37%, which is identical to last year. There is no market adjustment proposed (last year's included a two percent market increase). Also included in this year's budget is the authority to add 10 new positions. These positions are the result of system reorganizations.
- **Total Maintenance and Operations expenses** grow by 4.60%. Professional Services and Automation Contractual comprise the increase, with the Library's continued shift to outside consultants and software.
- **Books and Materials** maintain at last year's levels.
- **Operation – Capital Outlays** is down 14.23%, with lower current year needs for furniture.

➤ **Capital Projects**

- ◆ Capital Projects are budgeted roughly the same as last year. Most projects from last year incurred no expenses and are being carried forward to this budget year.

## Major Budget Categories

The library line-item budget is divided into seven major budget categories:

<u>Account Numbers</u>	<u>Budget Categories</u>
100's	<b>Salaries, Wages &amp; Benefits:</b> Salaries for full/part time employees, payroll taxes, group insurance, retirement and other benefits.
200's	<b>Maintenance &amp; Operations-Contractual Services:</b> Building & liability insurance, building maintenance and repairs, utilities, travel, parking, and other contracted professional services.
300's	<b>Maintenance &amp; Operations-Commodities:</b> Printing, postage, supplies, vehicle repairs, gasoline, and library programs.
401 to 407	<b>Books and Materials:</b> All library materials including books, audiovisuals, electronic resources, periodicals, government documents, bindery, and other non-book materials.
408 to 410	<b>Capital Outlays for Operations:</b> Furniture, fixture, equipment, motor vehicles, and computer equipment.
450	<b>Capital Improvement Projects:</b> New buildings or major building improvements, usually non-recurring in nature.
490 & 499	<b>Reserves:</b> Unused carryover funds from prior years budget that are generally designated for special future needs.

**Section 3** provides a brief explanation of each budget account that has significant changes from last year or requires additional information. The cash reserve plan is also included in this section, pages 3-4 and 3-5.

**Sections 4 to 8** contain individual requests of each budget program within each budget account. A list of the budget program numbers and names is presented on page 2-3 for reference purposes.

**Section 9 and Section 10** explain the formula used for indirect cost calculation and summarize direct and indirect cost information for each department/agency.

# METROPOLITAN LIBRARY SYSTEM

## Listing of Program Budget Names

<u>Program Number</u>	<u>Abbreviated Program Name</u>	<u>Program Name</u>
011	DIR	Executive Director
012	HUM	Human Resources
013	BUS	Business
014	MAC	Marketing and Communications
015	MTC	Maintenance
016	MSL	Materials Services
017	DVS	Development / Volunteer Services
018	PLA	Planning / Training Services
019	SEC	Security
025	DL	Digital Library
117	IT	Information Technology
118	CAT	Cataloging
119	CC	Circulation Control
120	TP	Technical Processing
150	CON	Construction
601	EXT	Extension Libraries
602	OUT	Outreach
604	ILL	Inter-Library Loan
605	DN	Downtown Library
606	BI	Belle Isle Library
607	BE	Bethany Library
608	CH	Capitol Hill Library
609	DC	Del City Library
610	ED	Edmond Library
611	MC	Midwest City Library
612	RE	Ralph Ellison Library
613	SO	Southern Oaks Library
614	VI	Village Library
615	WA	Warr Acres Library
616	NW	Northwest Library
617	AL	Almonte Library
631	CT	Choctaw Library
632	NP	Nicoma Park Library
633	WR	Wright Library
634	HR	Harrah Library
641	JN	Jones Library
644	LU	Luther Library
999	SYS	System Level

METROPOLITAN LIBRARY SYSTEM

**Budget and Actual Comparisons**

Fiscal Year 2015-16 and 2014-15

Acct No.	Description	(a)	(b)	(c)	(d)	(e)	(f)	(g)
		2015-16 Proposed	2014-15 Budget	2014-15 Actual	Dollar	Changes from 2014-15 Budget Percent	Changes from 2014-15 Actual Dollar	Percent
<b>SALARIES, WAGES &amp; BENEFITS:</b>								
101	Salaries	\$18,823,207.00	\$18,228,229.00	\$16,479,386.81	\$594,978.00	3.26%	\$2,343,820.19	14.22%
103	Payroll Taxes	1,327,654.00	1,288,039.00	1,210,131.64	39,615.00	3.08%	117,522.36	9.71%
109	Workers Comp. Insurance	201,571.00	198,384.00	179,032.00	3,187.00	1.61%	22,539.00	12.59%
112	Group Insurance	3,544,075.00	3,152,195.00	2,878,578.05	391,880.00	12.43%	665,496.95	23.12%
113	Employees' Retirement	1,916,845.00	2,047,683.00	1,807,475.96	(130,838.00)	-6.39%	109,369.04	6.05%
114	Unemployment Compen.	30,000.00	30,000.00	18,754.29	0.00	0.00%	11,245.71	59.96%
	<b>Total S. W. &amp; Benefits</b>	<b>25,843,352.00</b>	<b>24,944,530.00</b>	<b>22,573,358.75</b>	<b>898,822.00</b>	<b>3.60%</b>	<b>3,269,993.25</b>	<b>14.49%</b>
<b>MAINTENANCE &amp; OPERATIONS - CONTRACTUAL SERVICES</b>								
201	Bldg, Property & Auto Insu.	302,290.00	305,056.00	259,109.58	(2,766.00)	-0.91%	43,180.42	16.66%
205	Rent of Library Buildings	93,900.00	92,155.00	92,010.00	1,745.00	1.89%	1,890.00	2.05%
207	Janitorial Services	520,179.00	571,446.00	454,837.67	(51,267.00)	-8.97%	65,341.33	14.37%
208	Maintenance of Facilities	475,572.00	559,822.00	368,857.26	(84,250.00)	-15.05%	106,714.74	28.93%
211	Parking & Transportation	203,960.00	190,570.00	169,254.26	13,390.00	7.03%	34,705.74	20.51%
212	Travel Expenses	136,000.00	101,144.00	60,980.32	34,856.00	34.46%	75,019.68	123.02%
213	Professional Services	634,470.00	427,885.00	334,731.62	206,585.00	48.28%	299,738.38	89.55%
214	Security Services	500,000.00	490,000.00	473,199.65	10,000.00	2.04%	26,800.35	5.66%
216	Telephone Services	371,412.00	350,592.00	147,705.02	20,820.00	5.94%	223,706.98	151.46%
217	Electrical Services	573,508.00	574,846.00	550,235.70	(1,338.00)	-0.23%	23,272.30	4.23%
218	Gas Services	43,111.00	44,270.00	37,282.87	(1,159.00)	-2.62%	5,828.13	15.63%
219	Water & Garbage Services	77,290.00	73,831.00	76,805.54	3,459.00	4.69%	484.46	0.63%
220	Veolia Energy Services	203,357.00	228,068.00	176,280.53	(24,711.00)	-10.83%	27,076.47	15.36%
226	Memberships	42,258.00	28,199.00	28,114.00	14,059.00	49.86%	14,144.00	50.31%
230	Other Library-Related Serv.	547,826.00	479,386.00	520,725.16	68,440.00	14.28%	27,100.84	5.20%
231	Automation Contractual	797,976.00	582,810.00	456,703.07	215,166.00	36.92%	341,272.93	74.73%
236	Network Catalog Services	90,100.00	94,500.00	80,322.49	(4,400.00)	-4.66%	9,777.51	12.17%
	<b>Total Contractual Services</b>	<b>5,613,209.00</b>	<b>5,194,580.00</b>	<b>4,287,154.74</b>	<b>418,629.00</b>	<b>8.06%</b>	<b>1,326,054.26</b>	<b>30.93%</b>



Acct No.	Description	2015-16 Proposed	2014-15 Budget	2014-15 Actual	Changes from 2014-15 Budget		Changes from 2014-15 Actual	
					Dollar	Percent	Dollar	Percent
<b>MAINTENANCE &amp; OPERATIONS - COMMODITIES</b>								
301	Printing & Printing Supplies	161,000.00	204,750.00	163,199.02	(43,750.00)	-21.37%	(2,199.02)	-1.35%
302	Postage	242,430.00	297,825.00	194,860.71	(55,395.00)	-18.60%	47,569.29	24.41%
303	Supplies	429,375.00	456,822.00	317,564.63	(27,447.00)	-6.01%	111,810.37	35.21%
310	Maintenance Supplies	85,000.00	75,000.00	69,613.57	10,000.00	13.33%	15,386.43	22.10%
321	Gasoline & Oil	50,000.00	50,000.00	34,230.97	0.00	0.00%	15,769.03	46.07%
322	Vehicle Parts & Repairs	30,000.00	30,000.00	17,312.81	0.00	0.00%	12,687.19	73.28%
330	Programming Activities	286,010.00	263,920.00	215,585.47	22,090.00	8.37%	70,424.53	32.67%
331	Other Commodities	20,800.00	40,328.00	20,130.19	(19,528.00)	-48.42%	669.81	3.33%
	Total Commodities	1,304,615.00	1,418,645.00	1,032,497.37	(114,030.00)	-8.04%	272,117.63	26.36%
<b>BOOKS &amp; MATERIALS</b>								
401	Books & Materials	5,103,220.00	5,103,220.00	5,103,220.00	0.00	0.00%	0.00	0.00%
404	Government Documents	5,850.00	6,700.00	6,700.00	(850.00)	-12.69%	(850.00)	-12.69%
405	Book Repairs & Bindings	1,200.00	1,200.00	1,200.00	0.00	0.00%	0.00	0.00%
407	Periodicals & Subscriptions	192,930.00	188,385.00	188,385.00	4,545.00	2.41%	4,545.00	2.41%
	Total Books & Materials	5,303,200.00	5,299,505.00	5,299,505.00	3,695.00	0.07%	3,695.00	0.07%
<b>OPERATION - CAPITAL OUTLAYS</b>								
408	Furniture, Fixture, & Equip.	160,433.00	295,302.00	238,572.82	(134,869.00)	-45.67%	(78,139.82)	-32.75%
409	Motor Vehicles	54,000.00	27,000.00	10.25	27,000.00	100.00%	53,989.75	526729.27%
410	Automation System & Equip.	381,200.00	372,153.00	269,229.00	9,047.00	2.43%	111,971.00	41.59%
	Total Capital Outlays	595,633.00	694,455.00	507,812.07	(98,822.00)	-14.23%	87,820.93	17.29%
<b>Total Operating Budget</b>		<b>38,660,009.00</b>	<b>37,551,715.00</b>	<b>33,700,327.93</b>	<b>1,108,294.00</b>	<b>2.95%</b>	<b>4,959,681.07</b>	<b>14.72%</b>
<b>CAPITAL IMPROVEMENTS</b>								
450	Capital Projects	5,545,273.00	5,883,134.00	837,370.82	(337,861.00)	-5.74%	4,707,902.18	562.22%
<b>Total Budget before Reserves</b>		<b>44,205,282.00</b>	<b>43,434,849.00</b>	<b>34,537,698.75</b>	<b>770,433.00</b>	<b>1.77%</b>	<b>9,667,583.25</b>	<b>27.99%</b>
<b>RESERVES</b>								
490	Capital Reserves - Current	367,006.15	(1,065,383.17)	(1,065,383.17)	1,432,389.32	-134.45%	1,432,389.32	-134.45%
499	Reserve Carryover - Prior	13,865,014.83	14,930,398.00	14,930,398.00	(1,065,383.17)	-7.14%	(1,065,383.17)	-7.14%
	Total Reserves	<b>14,232,020.98</b>	<b>13,865,014.83</b>	<b>13,865,014.83</b>	<b>367,006.15</b>	<b>2.65%</b>	<b>367,006.15</b>	<b>2.65%</b>
<b>Total Budget</b>		<b>\$58,437,302.98</b>	<b>\$57,299,863.83</b>	<b>\$48,402,713.58</b>	<b>\$1,137,439.15</b>	<b>1.99%</b>	<b>\$10,034,589.40</b>	<b>20.73%</b>

**SUMMARY OF SIGNIFICANT ACCOUNT CHANGES**  
**AS COMPARED TO LAST YEAR'S BUDGET**

**Salaries, Wages and Benefits accounts increase \$898,822, or 3.60%. This account group equals 66.84% of the total operating budget:**

**Account 101, Salaries:**

The proposed salaries' increase is \$594,978 or 3.26%. The increase consists of the following components:

- \$176,000 of the increase is for performance increases. Performance increases range from 0% - 3%, identical to last year's. The performance increases are only available to employees whose salaries are not at the maximum level of their salary scales. Employees who are at or above the maximum level of their salary scales will not receive any salary increase but are eligible for a bonus of 75% of the applicable performance increase.
- No market adjustments are included in this Preliminary budget.
- As approved in the Preliminary Budget in June, ten new positions are in this budget to support staff reorganizations.
- The elimination of Account 102 part-time wages is due to the merger of these staff members to account 101.

**Account 112, Group Insurance:**

Group insurance increases \$391,880, or 12.43%. According to the Bureau of Labor Statistics, benefit costs for government workers increased 2.8% for the 12-month period ending March 2014. The Library's increase is due to the addition to the plan of approximately twenty employees averaging 30 hours per week who now qualify for medical benefits because of new federal laws and due to new positions requested in the budget.

**Account 113, Group Insurance:**

The actuarial report for the Defined Benefit Plan was received in August, and it shows a deduction of almost \$140,000 in the retirement expense from last year. The once-per-year contribution in December will now be \$761,000 vs \$812,000 last year.

**Maintenance and Operations - Contractual Services accounts increase \$418,629, or 8.06%. This account group makes up 14.51% of the total operating budget:**

**Account 208, Maintenance of Facilities:**

The budget for this account drops by \$84,250, or 15.05%. This reflects a general savings in two areas – fire sprinkler repairs and lawn maintenance.

**Account 213, Professional Services:**

This year, account 213 is showing a \$206,585 increase. The biggest single increase, \$100,000, is the addition of a consulting study for accounting systems. This system will be purchased during the latter half of the fiscal year. Also included is a strategic planning consultant for \$75,000, and an overall salary review, budgeted at \$30,000.

**Account 231, Automation Contractual:**

This account increases by \$215,166, with two large components accounting for that amount and more. The biggest is the new payroll software, which has an annual processing fee of \$150,000. This fee includes the hosting of the online software and the filing of several tax and benefit files each payday. The second is the new ILS software with an annual fee for maintenance of \$80,000. Other systems that we have purchased also have annual maintenance and license fees that are budgeted in this account. Some of the items that have contributed to this increase recently include the annual maintenance on the Meeting Room software, Calendar software, and software for authenticating remote users so they can access all of the databases we offer, as well as switching to a subscription-based email and office productivity solution. The budget for FY 2016-17 will include maintenance on the new accounting software.

**Maintenance and Operations - Commodities accounts decrease \$114,030, or 8.04%. This account group equals 3.37% of the total operating budget.**

**Account 302, Postage:**

This account decreases \$55,395 because of cost savings realized through online customer notifications.

**Books and Materials accounts increase \$3,695 or 0.07%. This account group equals 13.71% of the total operating budget.**

**Account 401, Books and Materials:**

After many years of increases, the total materials budget shows only a very slight increase. No opening collections for new locations will be purchased this year. The transition to electronic media continues to have an impact on the circulation of hardcopy formats and lessens the need to supplement and replace these materials.

**Operation - Capital Outlays Accounts decrease \$98,822, or 14.23%. This account group equals 1.54% of the total operating budget.**

**Account 408, Furniture, Fixture, & Equipment:**

This account decreases \$134,869 from last year's budget.

**Account 450, Capital Improvements:**

Major items in this year's construction plans are carryovers from previous years - Del City Library (\$1,266,724), Jones Library (\$483,000), and Capitol Hill (\$1,775,500). Additionally, the Library is has budgeted \$620,000 for the Architectural and Engineering fees at Belle Isle. Edmond is scheduled for carpet replacement and circulation desk renovation (\$553,500).

**Account 490, Reserve Carryover – Current Year and Account 499, Reserve Carryover:**

The reasons for the reserve and the allocation of the reserve are illustrated on the next two pages.

### Schedule of Cash Reserve

	2012-2013 Approved	2013-2014 Approved	2014-2015 Approved	2015-2016 Proposed
<b>Beginning Balance</b>	\$19,333,641	\$16,128,950	\$14,930,398	\$13,865,015
Annual Contribution: Increase or (Decrease)	(3,204,691)	(1,198,552)	(1,065,383)	367,006
<b>Ending Balance</b>	<u>16,128,950</u>	<u>14,930,398</u>	<u>13,865,015</u>	<u>14,232,021</u>
<b>Allocation of Reserves:</b>				
Reserve for Cash flow	6,000,000	6,500,000	6,800,000	7,000,000
Reserve for additional location/services	2,070,714	812,162	0	0
Reserve for Integrated Library System	500,000	0	0	0
Reserve for Extra Payday	120,000	180,000	240,000	300,000
Capital Projects Reserve:				
<b>Currently Identified Improvements:</b>				
Belle Isle Library	950,000	950,000	950,000	950,000
Capitol Hill furniture	538,000	538,000	538,000	538,000
Del City furniture	589,276	589,276	589,276	589,276
Future Projects from the Long Range Plan	5,360,960	5,360,960	4,747,739	4,854,745
<b>Total Reserves</b>	<u>\$16,128,950</u>	<u>\$14,930,398</u>	<u>\$13,865,015</u>	<u>\$14,232,021</u>

## NOTES FOR CASH RESERVE PLAN

### BACKGROUND

Prior to fiscal year 1996-97, the library had to borrow operating funds during the last quarter of the calendar year, before the receipt of current year tax allocations. This fact, combined with the need to accumulate reserves for capital projects, necessitated a plan to manage the cash flow on a long-term basis. The administration proposed such a plan with the following objectives: (1) to eliminate negative cash flow and the interest expense on borrowed funds, (2) to provide funding for major capital projects, and (3) to develop a contingency fund for unplanned expenditures. The Library Commission adopted the plan at the October 21, 1993 Commission meeting. The cash reserves have been accumulated according to the plan since FY 1993-94 and have a balance of \$13,865,015 at the end of FY 2014-15.

### TYPES OF RESERVE

**Cash Flow Reserve** -- This reserve is established to eliminate the need to borrow money during the last two quarters of the calendar year. The Library System's cash flow analysis shows at least \$7,000,000 cash reserve is required for this purpose.

**Extra Payday Reserve** -- With a biweekly payroll system, the Library needs to budget for one extra payday approximately every 11 years. This reserve is set up to eliminate the future budget strains caused by that extra payday. Three years ago the budget included 27 paydays, so, accordingly, those reserve dollars were used and now the reserve is accumulating for the next occurrence of a budget year with an extra payday.

**Capital Projects Reserve** -- The remainder of the reserve falls into this category, which now includes only four lines.

On December 11, 2007, Oklahoma City voters approved a citywide capital improvement bond that included an additional \$3,730,000 in improvements at Belle Isle Library and \$2,760,000 for renovation of the Capitol Hill Library. These amounts will be paid by Oklahoma City for those projects. Del City has acquired land and is planning for a relocated, enlarged library. Other cities in the county are actively producing plans for additional locations but none are expected to occur prior to the year 2020.

**Metropolitan Library System  
Total Program Requests**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	12,459,689.00	6,363,518.00	18,823,207.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	872,482.00	455,172.00	1,327,654.00
16/109	Workers' Comp. Insurance	78,278.00	123,293.00	201,571.00
16/112	Group Insurance	2,207,071.00	1,337,004.00	3,544,075.00
16/113	Employees' Retirement	713,301.00	1,203,544.00	1,916,845.00
16/114	Unemployment Compensation	.00	30,000.00	30,000.00
16/201	Bldg, Property, & Auto Insuran	169,875.00	132,415.00	302,290.00
16/205	Rent of Library Buildings	4,800.00	89,100.00	93,900.00
16/207	Janitorial Services	481,913.00	38,266.00	520,179.00
16/208	Maintenance of Facilities	381,020.00	94,552.00	475,572.00
16/211	Parking & Transportation	76,640.00	127,320.00	203,960.00
16/212	Travel Expenses	.00	136,000.00	136,000.00
16/213	Professional Services	2,600.00	631,870.00	634,470.00
16/214	Security Services	495,000.00	5,000.00	500,000.00
16/216	Telephone Services	316,068.00	55,344.00	371,412.00
16/217	Electrical Services	466,831.00	106,677.00	573,508.00
16/218	Gas Services	36,430.00	6,681.00	43,111.00
16/219	Water & Garbage Services	65,501.00	11,789.00	77,290.00
16/220	Veolia Energy Services	93,857.00	109,500.00	203,357.00
16/226	Memberships	4,142.00	38,116.00	42,258.00
16/230	Other Library-Related Services	200.00	547,626.00	547,826.00
16/231	Automation Contractual	82,678.00	715,298.00	797,976.00
16/236	Network Catalog Services	31,300.00	58,800.00	90,100.00
16/301	Printing & Printing Supplies	.00	161,000.00	161,000.00
16/302	Postage	46,980.00	195,450.00	242,430.00
16/303	Supplies	112,270.00	317,105.00	429,375.00
16/310	Maintenance Supplies	.00	85,000.00	85,000.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	50,000.00	50,000.00
16/322	Vehicle Parts & Repairs	.00	30,000.00	30,000.00
16/330	Programming Activities	278,760.00	7,250.00	286,010.00
16/331	Other Commodities	1,400.00	19,400.00	20,800.00
16/401	Books & Materials	4,258,340.00	844,880.00	5,103,220.00
16/404	Government Documents	5,350.00	500.00	5,850.00
16/405	Book Repairs & Bindings	900.00	300.00	1,200.00
16/407	Periodicals & Subscriptions	162,340.00	30,590.00	192,930.00
16/408	Furniture, Fixtures, and Equip	114,170.00	46,263.00	160,433.00
16/409	Motor Vehicles	.00	54,000.00	54,000.00
16/410	Automation System & Equip.	269,750.00	111,450.00	381,200.00
*****	Totals	24,289,936.00	14,370,073.00	38,660,009.00

**Metropolitan Library System  
Director [011]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	375,342.00	.00	375,342.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	21,237.00	.00	21,237.00
16/109	Workers' Comp. Insurance	1,848.00	.00	1,848.00
16/112	Group Insurance	53,763.00	.00	53,763.00
16/113	Employees' Retirement	27,461.00	.00	27,461.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	2,480.00	.00	2,480.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	15,320.00	.00	15,320.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	99,000.00	.00	99,000.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	5,802.00	.00	5,802.00
16/218	Gas Services	18.00	.00	18.00
16/219	Water & Garbage Services	526.00	.00	526.00
16/220	Veolia Energy Services	7,821.00	.00	7,821.00
16/226	Memberships	22,675.00	.00	22,675.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	335.00	.00	335.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	38,400.00	.00	38,400.00
16/303	Supplies	1,500.00	.00	1,500.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	5,300.00	.00	5,300.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	.00	.00	.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	.00	.00	.00
*****	Totals	678,828.00	.00	678,828.00



**Metropolitan Library System  
Human Resources [012]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	536,053.00	.00	536,053.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	29,933.00	.00	29,933.00
16/109	Workers' Comp. Insurance	2,520.00	.00	2,520.00
16/112	Group Insurance	60,951.00	.00	60,951.00
16/113	Employees' Retirement	34,563.00	.00	34,563.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	2,480.00	.00	2,480.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	10,180.00	.00	10,180.00
16/212	Travel Expenses	136,000.00	.00	136,000.00
16/213	Professional Services	273,245.00	.00	273,245.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	5,802.00	.00	5,802.00
16/218	Gas Services	18.00	.00	18.00
16/219	Water & Garbage Services	527.00	.00	527.00
16/220	Veolia Energy Services	7,822.00	.00	7,822.00
16/226	Memberships	2,295.00	.00	2,295.00
16/230	Other Library-Related Services	10,000.00	.00	10,000.00
16/231	Automation Contractual	453.00	.00	453.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	4,500.00	.00	4,500.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	6,500.00	.00	6,500.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	1,000.00	.00	1,000.00
*****	Totals	1,124,942.00	.00	1,124,942.00

**Metropolitan Library System  
Business Office [013]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	496,705.00	.00	496,705.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	35,142.00	.00	35,142.00
16/109	Workers' Comp. Insurance	7,312.00	.00	7,312.00
16/112	Group Insurance	97,171.00	.00	97,171.00
16/113	Employees' Retirement	52,516.00	.00	52,516.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	3,472.00	.00	3,472.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	400.00	.00	400.00
16/211	Parking & Transportation	11,660.00	.00	11,660.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	140,095.00	.00	140,095.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	480.00	.00	480.00
16/217	Electrical Services	8,123.00	.00	8,123.00
16/218	Gas Services	26.00	.00	26.00
16/219	Water & Garbage Services	737.00	.00	737.00
16/220	Veolia Energy Services	10,950.00	.00	10,950.00
16/226	Memberships	1,880.00	.00	1,880.00
16/230	Other Library-Related Services	233,626.00	.00	233,626.00
16/231	Automation Contractual	174,450.00	.00	174,450.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	5,800.00	.00	5,800.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	2,000.00	.00	2,000.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	.00	.00	.00
*****	Totals	1,282,645.00	.00	1,282,645.00

**Metropolitan Library System  
Marketing&Communications [014]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	266,548.00	.00	266,548.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	18,813.00	.00	18,813.00
16/109	Workers' Comp. Insurance	1,645.00	.00	1,645.00
16/112	Group Insurance	53,601.00	.00	53,601.00
16/113	Employees' Retirement	28,120.00	.00	28,120.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	1,984.00	.00	1,984.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	5,040.00	.00	5,040.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	21,405.00	.00	21,405.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	4,642.00	.00	4,642.00
16/218	Gas Services	15.00	.00	15.00
16/219	Water & Garbage Services	421.00	.00	421.00
16/220	Veolia Energy Services	6,257.00	.00	6,257.00
16/226	Memberships	4,205.00	.00	4,205.00
16/230	Other Library-Related Services	304,000.00	.00	304,000.00
16/231	Automation Contractual	890.00	.00	890.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	158,000.00	.00	158,000.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	800.00	.00	800.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	500.00	.00	500.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	8,000.00	.00	8,000.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	6,800.00	.00	6,800.00
*****	Totals	891,786.00	.00	891,786.00

**Metropolitan Library System  
Maintenance [015]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	712,837.00	.00	712,837.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	45,978.00	.00	45,978.00
16/109	Workers' Comp. Insurance	48,877.00	.00	48,877.00
16/112	Group Insurance	201,033.00	.00	201,033.00
16/113	Employees' Retirement	70,232.00	.00	70,232.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	28,074.00	.00	28,074.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	28,266.00	.00	28,266.00
16/208	Maintenance of Facilities	52,752.00	.00	52,752.00
16/211	Parking & Transportation	200.00	.00	200.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	11,200.00	.00	11,200.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	11,208.00	.00	11,208.00
16/217	Electrical Services	12,830.00	.00	12,830.00
16/218	Gas Services	3,483.00	.00	3,483.00
16/219	Water & Garbage Services	2,283.00	.00	2,283.00
16/220	Veolia Energy Services	.00	.00	.00
16/226	Memberships	700.00	.00	700.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	355.00	.00	355.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	3,300.00	.00	3,300.00
16/310	Maintenance Supplies	85,000.00	.00	85,000.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	50,000.00	.00	50,000.00
16/322	Vehicle Parts & Repairs	30,000.00	.00	30,000.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	5,500.00	.00	5,500.00
16/409	Motor Vehicles	54,000.00	.00	54,000.00
16/410	Automation System & Equip.	2,000.00	.00	2,000.00
*****	Totals	1,460,208.00	.00	1,460,208.00

**Metropolitan Library System  
Materials Selection [016]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	750,191.00	.00	750,191.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	54,394.00	.00	54,394.00
16/109	Workers' Comp. Insurance	4,629.00	.00	4,629.00
16/112	Group Insurance	126,075.00	.00	126,075.00
16/113	Employees' Retirement	50,788.00	.00	50,788.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	4,960.00	.00	4,960.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	17,180.00	.00	17,180.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	.00	.00	.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	11,604.00	.00	11,604.00
16/218	Gas Services	37.00	.00	37.00
16/219	Water & Garbage Services	1,053.00	.00	1,053.00
16/220	Veolia Energy Services	15,643.00	.00	15,643.00
16/226	Memberships	375.00	.00	375.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	965.00	.00	965.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	1,900.00	.00	1,900.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	.00	.00	.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	2,000.00	.00	2,000.00
*****	Totals	1,041,894.00	.00	1,041,894.00

**Metropolitan Library System  
Development/Vol. Serv. [017]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	230,507.00	.00	230,507.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	20,104.00	.00	20,104.00
16/109	Workers' Comp. Insurance	1,730.00	.00	1,730.00
16/112	Group Insurance	53,615.00	.00	53,615.00
16/113	Employees' Retirement	23,901.00	.00	23,901.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	1,984.00	.00	1,984.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	7,140.00	.00	7,140.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	8,875.00	.00	8,875.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	4,642.00	.00	4,642.00
16/218	Gas Services	15.00	.00	15.00
16/219	Water & Garbage Services	421.00	.00	421.00
16/220	Veolia Energy Services	6,257.00	.00	6,257.00
16/226	Memberships	1,101.00	.00	1,101.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	19,430.00	.00	19,430.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	2,000.00	.00	2,000.00
16/302	Postage	2,000.00	.00	2,000.00
16/303	Supplies	3,000.00	.00	3,000.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	2,250.00	.00	2,250.00
16/331	Other Commodities	13,000.00	.00	13,000.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	.00	.00	.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	.00	.00	.00
*****	Totals	401,972.00	.00	401,972.00

**Metropolitan Library System  
Planning [018]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	314,637.00	.00	314,637.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	13,528.00	.00	13,528.00
16/109	Workers' Comp. Insurance	1,186.00	.00	1,186.00
16/112	Group Insurance	22,311.00	.00	22,311.00
16/113	Employees' Retirement	20,056.00	.00	20,056.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	1,488.00	.00	1,488.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	3,560.00	.00	3,560.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	200.00	.00	200.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	3,481.00	.00	3,481.00
16/218	Gas Services	11.00	.00	11.00
16/219	Water & Garbage Services	316.00	.00	316.00
16/220	Veolia Energy Services	4,693.00	.00	4,693.00
16/226	Memberships	375.00	.00	375.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	1,200.00	.00	1,200.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	200.00	.00	200.00
16/303	Supplies	3,000.00	.00	3,000.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	.00	.00	.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	3,800.00	.00	3,800.00
*****	Totals	394,042.00	.00	394,042.00

**Metropolitan Library System  
Security [019]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	310,093.00	.00	310,093.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	23,496.00	.00	23,496.00
16/109	Workers' Comp. Insurance	24,739.00	.00	24,739.00
16/112	Group Insurance	50,637.00	.00	50,637.00
16/113	Employees' Retirement	21,370.00	.00	21,370.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	3,472.00	.00	3,472.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	11,280.00	.00	11,280.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	600.00	.00	600.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	420.00	.00	420.00
16/217	Electrical Services	8,123.00	.00	8,123.00
16/218	Gas Services	26.00	.00	26.00
16/219	Water & Garbage Services	737.00	.00	737.00
16/220	Veolia Energy Services	10,950.00	.00	10,950.00
16/226	Memberships	250.00	.00	250.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	315.00	.00	315.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	1,550.00	.00	1,550.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	18,000.00	.00	18,000.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	1,000.00	.00	1,000.00
*****	Totals	487,158.00	.00	487,158.00



**Metropolitan Library System  
Digital Library [025]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	242,566.00	.00	242,566.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	12,358.00	.00	12,358.00
16/109	Workers' Comp. Insurance	1,061.00	.00	1,061.00
16/112	Group Insurance	42,836.00	.00	42,836.00
16/113	Employees' Retirement	13,239.00	.00	13,239.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	1,488.00	.00	1,488.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	5,940.00	.00	5,940.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	.00	.00	.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	3,481.00	.00	3,481.00
16/218	Gas Services	11.00	.00	11.00
16/219	Water & Garbage Services	316.00	.00	316.00
16/220	Veolia Energy Services	4,693.00	.00	4,693.00
16/226	Memberships	.00	.00	.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	29,390.00	.00	29,390.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	1,000.00	.00	1,000.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	5,000.00	.00	5,000.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	592,515.00	.00	592,515.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	1,363.00	.00	1,363.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	2,450.00	.00	2,450.00
*****	Totals	959,807.00	.00	959,807.00

**Metropolitan Library System  
Information Technology [117]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	844,046.00	.00	844,046.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	56,945.00	.00	56,945.00
16/109	Workers' Comp. Insurance	4,912.00	.00	4,912.00
16/112	Group Insurance	161,874.00	.00	161,874.00
16/113	Employees' Retirement	78,302.00	.00	78,302.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	8,608.00	.00	8,608.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	18,000.00	.00	18,000.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	42,000.00	.00	42,000.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	4,140.00	.00	4,140.00
16/217	Electrical Services	13,925.00	.00	13,925.00
16/218	Gas Services	44.00	.00	44.00
16/219	Water & Garbage Services	1,263.00	.00	1,263.00
16/220	Veolia Energy Services	18,771.00	.00	18,771.00
16/226	Memberships	260.00	.00	260.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	115,970.00	.00	115,970.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	150.00	.00	150.00
16/303	Supplies	2,500.00	.00	2,500.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	1,000.00	.00	1,000.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	6,500.00	.00	6,500.00
*****	Totals	1,379,210.00	.00	1,379,210.00

**Metropolitan Library System  
Cataloging [118]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	467,377.00	.00	467,377.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	32,427.00	.00	32,427.00
16/109	Workers' Comp. Insurance	2,884.00	.00	2,884.00
16/112	Group Insurance	110,380.00	.00	110,380.00
16/113	Employees' Retirement	46,753.00	.00	46,753.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	1,527.00	.00	1,527.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	300.00	.00	300.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	.00	.00	.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	3,888.00	.00	3,888.00
16/217	Electrical Services	3,566.00	.00	3,566.00
16/218	Gas Services	831.00	.00	831.00
16/219	Water & Garbage Services	604.00	.00	604.00
16/220	Veolia Energy Services	.00	.00	.00
16/226	Memberships	.00	.00	.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	20,780.00	.00	20,780.00
16/236	Network Catalog Services	58,800.00	.00	58,800.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	15,500.00	.00	15,500.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	2,400.00	.00	2,400.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	3,150.00	.00	3,150.00
*****	Totals	771,267.00	.00	771,267.00

**Metropolitan Library System  
Circulation Control [119]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	43,900.00	.00	43,900.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	3,112.00	.00	3,112.00
16/109	Workers' Comp. Insurance	271.00	.00	271.00
16/112	Group Insurance	16,197.00	.00	16,197.00
16/113	Employees' Retirement	4,573.00	.00	4,573.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	496.00	.00	496.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	1,400.00	.00	1,400.00
16/211	Parking & Transportation	1,580.00	.00	1,580.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	.00	.00	.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	1,160.00	.00	1,160.00
16/218	Gas Services	4.00	.00	4.00
16/219	Water & Garbage Services	105.00	.00	105.00
16/220	Veolia Energy Services	1,564.00	.00	1,564.00
16/226	Memberships	.00	.00	.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	75.00	.00	75.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	153,000.00	.00	153,000.00
16/303	Supplies	24,925.00	.00	24,925.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	.00	.00	.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	.00	.00	.00
*****	Totals	252,362.00	.00	252,362.00

**Metropolitan Library System  
Technical Processing [120]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	473,208.00	.00	473,208.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	32,612.00	.00	32,612.00
16/109	Workers' Comp. Insurance	2,920.00	.00	2,920.00
16/112	Group Insurance	161,780.00	.00	161,780.00
16/113	Employees' Retirement	35,377.00	.00	35,377.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	3,876.00	.00	3,876.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	400.00	.00	400.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	250.00	.00	250.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	3,888.00	.00	3,888.00
16/217	Electrical Services	9,052.00	.00	9,052.00
16/218	Gas Services	2,109.00	.00	2,109.00
16/219	Water & Garbage Services	1,532.00	.00	1,532.00
16/220	Veolia Energy Services	.00	.00	.00
16/226	Memberships	.00	.00	.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	6,680.00	.00	6,680.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	300.00	.00	300.00
16/303	Supplies	215,330.00	.00	215,330.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	1,500.00	.00	1,500.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	3,000.00	.00	3,000.00
*****	Totals	953,814.00	.00	953,814.00

**Metropolitan Library System  
Construction Management [150]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	133,865.00	.00	133,865.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	12,632.00	.00	12,632.00
16/109	Workers' Comp. Insurance	13,148.00	.00	13,148.00
16/112	Group Insurance	32,842.00	.00	32,842.00
16/113	Employees' Retirement	13,719.00	.00	13,719.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	992.00	.00	992.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	2,780.00	.00	2,780.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	.00	.00	.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	600.00	.00	600.00
16/217	Electrical Services	2,321.00	.00	2,321.00
16/218	Gas Services	7.00	.00	7.00
16/219	Water & Garbage Services	211.00	.00	211.00
16/220	Veolia Energy Services	3,129.00	.00	3,129.00
16/226	Memberships	400.00	.00	400.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	260.00	.00	260.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	1,000.00	.00	1,000.00
16/302	Postage	100.00	.00	100.00
16/303	Supplies	500.00	.00	500.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	.00	.00	.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	.00	.00	.00
*****	Totals	218,506.00	.00	218,506.00

**Metropolitan Library System  
Extension Libraries [601]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	165,643.00	.00	165,643.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	42,461.00	.00	42,461.00
16/109	Workers' Comp. Insurance	3,611.00	.00	3,611.00
16/112	Group Insurance	86,938.00	.00	86,938.00
16/113	Employees' Retirement	43,151.00	.00	43,151.00
16/114	Unemployment Compensation	.00	.00	.00
16/201	Bldg, Property, & Auto Insuran	3,472.00	.00	3,472.00
16/205	Rent of Library Buildings	.00	.00	.00
16/207	Janitorial Services	.00	.00	.00
16/208	Maintenance of Facilities	.00	.00	.00
16/211	Parking & Transportation	6,760.00	.00	6,760.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	.00	.00	.00
16/214	Security Services	.00	.00	.00
16/216	Telephone Services	.00	.00	.00
16/217	Electrical Services	8,123.00	.00	8,123.00
16/218	Gas Services	26.00	.00	26.00
16/219	Water & Garbage Services	737.00	.00	737.00
16/220	Veolia Energy Services	10,950.00	.00	10,950.00
16/226	Memberships	.00	.00	.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	355.00	.00	355.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	.00	.00	.00
16/303	Supplies	1,000.00	.00	1,000.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	.00	.00	.00
16/401	Books & Materials	.00	.00	.00
16/404	Government Documents	.00	.00	.00
16/405	Book Repairs & Bindings	.00	.00	.00
16/407	Periodicals & Subscriptions	.00	.00	.00
16/408	Furniture, Fixtures, and Equip	.00	.00	.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	4,150.00	.00	4,150.00
*****	Totals	377,377.00	.00	377,377.00

**Metropolitan Library System  
Outreach [602]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	583,593.00	261,559.68	845,152.68
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	38,005.00	18,708.93	56,713.93
16/109	Workers' Comp. Insurance	6,137.00	5,067.71	11,204.71
16/112	Group Insurance	107,203.00	54,954.88	162,157.88
16/113	Employees' Retirement	48,598.00	49,469.27	98,067.27
16/114	Unemployment Compensation	.00	1,233.09	1,233.09
16/201	Bldg, Property, & Auto Insuran	8,010.00	5,442.65	13,452.65
16/205	Rent of Library Buildings	.00	3,662.28	3,662.28
16/207	Janitorial Services	.00	1,572.85	1,572.85
16/208	Maintenance of Facilities	.00	3,886.37	3,886.37
16/211	Parking & Transportation	14,260.00	5,233.23	19,493.23
16/212	Travel Expenses	.00	5,590.01	5,590.01
16/213	Professional Services	1,000.00	25,971.75	26,971.75
16/214	Security Services	.00	205.52	205.52
16/216	Telephone Services	5,388.00	2,274.80	7,662.80
16/217	Electrical Services	12,300.00	4,384.74	16,684.74
16/218	Gas Services	733.00	274.61	1,007.61
16/219	Water & Garbage Services	1,352.00	484.56	1,836.56
16/220	Veolia Energy Services	12,514.00	4,500.78	17,014.78
16/226	Memberships	477.00	1,566.68	2,043.68
16/230	Other Library-Related Services	.00	22,509.07	22,509.07
16/231	Automation Contractual	920.00	29,400.89	30,320.89
16/236	Network Catalog Services	.00	2,416.86	2,416.86
16/301	Printing & Printing Supplies	.00	6,617.58	6,617.58
16/302	Postage	14,000.00	8,033.58	22,033.58
16/303	Supplies	7,385.00	13,033.97	20,418.97
16/310	Maintenance Supplies	.00	3,493.76	3,493.76
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	2,055.15	2,055.15
16/322	Vehicle Parts & Repairs	.00	1,233.09	1,233.09
16/330	Programming Activities	162,000.00	298.00	162,298.00
16/331	Other Commodities	1,400.00	797.40	2,197.40
16/401	Books & Materials	103,575.00	34,727.10	138,302.10
16/404	Government Documents	45.00	20.55	65.55
16/405	Book Repairs & Bindings	.00	12.33	12.33
16/407	Periodicals & Subscriptions	4,450.00	1,257.34	5,707.34
16/408	Furniture, Fixtures, and Equip	2,600.00	1,901.55	4,501.55
16/409	Motor Vehicles	.00	2,219.56	2,219.56
16/410	Automation System & Equip.	800.00	4,580.93	5,380.93
*****	Totals	1,136,745.00	590,653.10	1,727,398.10



**Metropolitan Library System  
Interlibrary Loan [604]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	112,927.00	42,985.56	155,912.56
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	7,919.00	3,074.69	10,993.69
16/109	Workers' Comp. Insurance	697.00	832.84	1,529.84
16/112	Group Insurance	42,071.00	9,031.46	51,102.46
16/113	Employees' Retirement	9,513.00	8,129.94	17,642.94
16/114	Unemployment Compensation	.00	202.65	202.65
16/201	Bldg, Property, & Auto Insuran	352.00	894.46	1,246.46
16/205	Rent of Library Buildings	.00	601.87	601.87
16/207	Janitorial Services	.00	258.49	258.49
16/208	Maintenance of Facilities	.00	638.70	638.70
16/211	Parking & Transportation	200.00	860.05	1,060.05
16/212	Travel Expenses	.00	918.68	918.68
16/213	Professional Services	.00	4,268.28	4,268.28
16/214	Security Services	.00	33.78	33.78
16/216	Telephone Services	.00	373.85	373.85
16/217	Electrical Services	823.00	720.60	1,543.60
16/218	Gas Services	192.00	45.13	237.13
16/219	Water & Garbage Services	139.00	79.63	218.63
16/220	Veolia Energy Services	.00	739.67	739.67
16/226	Memberships	.00	257.47	257.47
16/230	Other Library-Related Services	.00	3,699.21	3,699.21
16/231	Automation Contractual	280.00	4,831.84	5,111.84
16/236	Network Catalog Services	31,300.00	397.19	31,697.19
16/301	Printing & Printing Supplies	.00	1,087.56	1,087.56
16/302	Postage	30,000.00	1,320.26	31,320.26
16/303	Supplies	10,000.00	2,142.04	12,142.04
16/310	Maintenance Supplies	.00	574.17	574.17
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	337.75	337.75
16/322	Vehicle Parts & Repairs	.00	202.65	202.65
16/330	Programming Activities	.00	48.97	48.97
16/331	Other Commodities	.00	131.05	131.05
16/401	Books & Materials	.00	5,707.16	5,707.16
16/404	Government Documents	.00	3.38	3.38
16/405	Book Repairs & Bindings	.00	2.03	2.03
16/407	Periodicals & Subscriptions	.00	206.64	206.64
16/408	Furniture, Fixtures, and Equip	800.00	312.51	1,112.51
16/409	Motor Vehicles	.00	364.77	364.77
16/410	Automation System & Equip.	.00	752.84	752.84
*****	Totals	247,213.00	97,069.82	344,282.82

**Metropolitan Library System  
Downtown [605]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	1,625,547.00	766,059.39	2,391,606.39
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	103,759.00	54,794.97	158,553.97
16/109	Workers' Comp. Insurance	8,941.00	14,842.38	23,783.38
16/112	Group Insurance	289,779.00	160,952.55	450,731.55
16/113	Employees' Retirement	118,420.00	144,886.24	263,306.24
16/114	Unemployment Compensation	.00	3,611.49	3,611.49
16/201	Bldg, Property, & Auto Insuran	25,791.00	15,940.51	41,731.51
16/205	Rent of Library Buildings	.00	10,726.13	10,726.13
16/207	Janitorial Services	195,854.00	4,606.58	200,460.58
16/208	Maintenance of Facilities	121,080.00	11,382.45	132,462.45
16/211	Parking & Transportation	50,780.00	15,327.16	66,107.16
16/212	Travel Expenses	.00	16,372.09	16,372.09
16/213	Professional Services	.00	76,066.41	76,066.41
16/214	Security Services	90,000.00	601.92	90,601.92
16/216	Telephone Services	19,140.00	6,662.48	25,802.48
16/217	Electrical Services	60,342.00	12,842.10	73,184.10
16/218	Gas Services	192.00	804.28	996.28
16/219	Water & Garbage Services	5,473.00	1,419.20	6,892.20
16/220	Veolia Energy Services	81,343.00	13,181.94	94,524.94
16/226	Memberships	265.00	4,588.52	4,853.52
16/230	Other Library-Related Services	.00	65,924.86	65,924.86
16/231	Automation Contractual	10,180.00	86,109.72	96,289.72
16/236	Network Catalog Services	.00	7,078.52	7,078.52
16/301	Printing & Printing Supplies	.00	19,381.66	19,381.66
16/302	Postage	100.00	23,528.86	23,628.86
16/303	Supplies	17,100.00	38,174.05	55,274.05
16/310	Maintenance Supplies	.00	10,232.56	10,232.56
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	6,019.15	6,019.15
16/322	Vehicle Parts & Repairs	.00	3,611.49	3,611.49
16/330	Programming Activities	10,000.00	872.78	10,872.78
16/331	Other Commodities	.00	2,335.43	2,335.43
16/401	Books & Materials	387,020.00	101,709.19	488,729.19
16/404	Government Documents	360.00	60.19	420.19
16/405	Book Repairs & Bindings	250.00	36.11	286.11
16/407	Periodicals & Subscriptions	59,810.00	3,682.52	63,492.52
16/408	Furniture, Fixtures, and Equip	15,000.00	5,569.28	20,569.28
16/409	Motor Vehicles	.00	6,500.68	6,500.68
16/410	Automation System & Equip.	18,200.00	13,416.69	31,616.69
*****	Totals	3,314,726.00	1,729,912.53	5,044,638.53

**Metropolitan Library System  
Almonte [617]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	496,084.00	261,260.60	757,344.60
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	32,471.00	18,687.54	51,158.54
16/109	Workers' Comp. Insurance	2,780.00	5,061.92	7,841.92
16/112	Group Insurance	63,261.00	54,892.04	118,153.04
16/113	Employees' Retirement	26,436.00	49,412.70	75,848.70
16/114	Unemployment Compensation	.00	1,231.68	1,231.68
16/201	Bldg, Property, & Auto Insuran	657.00	5,436.43	6,093.43
16/205	Rent of Library Buildings	.00	3,658.09	3,658.09
16/207	Janitorial Services	13,420.00	1,571.05	14,991.05
16/208	Maintenance of Facilities	4,300.00	3,881.93	8,181.93
16/211	Parking & Transportation	200.00	5,227.25	5,427.25
16/212	Travel Expenses	.00	5,583.62	5,583.62
16/213	Professional Services	600.00	25,942.05	26,542.05
16/214	Security Services	80,000.00	205.28	80,205.28
16/216	Telephone Services	17,340.00	2,272.20	19,612.20
16/217	Electrical Services	16,527.00	4,379.73	20,906.73
16/218	Gas Services	2,678.00	274.30	2,952.30
16/219	Water & Garbage Services	1,172.00	484.01	1,656.01
16/220	Veolia Energy Services	.00	4,495.63	4,495.63
16/226	Memberships	350.00	1,564.89	1,914.89
16/230	Other Library-Related Services	.00	22,483.33	22,483.33
16/231	Automation Contractual	2,650.00	29,367.27	32,017.27
16/236	Network Catalog Services	.00	2,414.09	2,414.09
16/301	Printing & Printing Supplies	.00	6,610.02	6,610.02
16/302	Postage	100.00	8,024.40	8,124.40
16/303	Supplies	4,320.00	13,019.06	17,339.06
16/310	Maintenance Supplies	.00	3,489.76	3,489.76
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	2,052.80	2,052.80
16/322	Vehicle Parts & Repairs	.00	1,231.68	1,231.68
16/330	Programming Activities	8,100.00	297.66	8,397.66
16/331	Other Commodities	.00	796.49	796.49
16/401	Books & Materials	190,295.00	34,687.39	224,982.39
16/404	Government Documents	200.00	20.53	220.53
16/405	Book Repairs & Bindings	.00	12.32	12.32
16/407	Periodicals & Subscriptions	6,125.00	1,255.90	7,380.90
16/408	Furniture, Fixtures, and Equip	4,607.00	1,899.37	6,506.37
16/409	Motor Vehicles	.00	2,217.02	2,217.02
16/410	Automation System & Equip.	9,600.00	4,575.69	14,175.69
*****	Totals	984,273.00	589,977.72	1,574,250.72

**Metropolitan Library System  
Belle Isle [606]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	944,666.00	496,233.50	1,440,899.50
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	72,609.00	35,494.77	108,103.77
16/109	Workers' Comp. Insurance	6,192.00	9,614.51	15,806.51
16/112	Group Insurance	157,394.00	104,260.91	261,654.91
16/113	Employees' Retirement	57,783.00	93,853.56	151,636.56
16/114	Unemployment Compensation	.00	2,339.43	2,339.43
16/201	Bldg, Property, & Auto Insuran	9,305.00	10,325.85	19,630.85
16/205	Rent of Library Buildings	.00	6,948.11	6,948.11
16/207	Janitorial Services	21,284.00	2,984.02	24,268.02
16/208	Maintenance of Facilities	23,985.00	7,373.26	31,358.26
16/211	Parking & Transportation	900.00	9,928.54	10,828.54
16/212	Travel Expenses	.00	10,605.42	10,605.42
16/213	Professional Services	500.00	49,273.85	49,773.85
16/214	Security Services	40,000.00	389.90	40,389.90
16/216	Telephone Services	19,140.00	4,315.78	23,455.78
16/217	Electrical Services	37,854.00	8,318.78	46,172.78
16/218	Gas Services	4,377.00	520.99	4,897.99
16/219	Water & Garbage Services	3,306.00	919.32	4,225.32
16/220	Veolia Energy Services	.00	8,538.92	8,538.92
16/226	Memberships	.00	2,972.32	2,972.32
16/230	Other Library-Related Services	.00	42,704.42	42,704.42
16/231	Automation Contractual	3,355.00	55,779.65	59,134.65
16/236	Network Catalog Services	.00	4,585.28	4,585.28
16/301	Printing & Printing Supplies	.00	12,554.94	12,554.94
16/302	Postage	100.00	15,241.39	15,341.39
16/303	Supplies	4,500.00	24,728.17	29,228.17
16/310	Maintenance Supplies	.00	6,628.38	6,628.38
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	3,899.05	3,899.05
16/322	Vehicle Parts & Repairs	.00	2,339.43	2,339.43
16/330	Programming Activities	7,800.00	565.36	8,365.36
16/331	Other Commodities	.00	1,512.83	1,512.83
16/401	Books & Materials	359,030.00	65,884.59	424,914.59
16/404	Government Documents	630.00	38.99	668.99
16/405	Book Repairs & Bindings	100.00	23.39	123.39
16/407	Periodicals & Subscriptions	9,725.00	2,385.44	12,110.44
16/408	Furniture, Fixtures, and Equip	5,440.00	3,607.64	9,047.64
16/409	Motor Vehicles	.00	4,210.97	4,210.97
16/410	Automation System & Equip.	17,650.00	8,690.98	26,340.98
*****	Totals	1,807,625.00	1,120,592.64	2,928,217.64

**Metropolitan Library System  
Bethany [607]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	599,978.00	313,307.81	913,285.81
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	44,628.00	22,410.39	67,038.39
16/109	Workers' Comp. Insurance	5,215.00	6,070.33	11,285.33
16/112	Group Insurance	100,561.00	65,827.39	166,388.39
16/113	Employees' Retirement	40,154.00	59,256.49	99,410.49
16/114	Unemployment Compensation	.00	1,477.05	1,477.05
16/201	Bldg, Property, & Auto Insuran	4,390.00	6,519.45	10,909.45
16/205	Rent of Library Buildings	.00	4,386.84	4,386.84
16/207	Janitorial Services	7,063.00	1,884.03	8,947.03
16/208	Maintenance of Facilities	15,370.00	4,655.27	20,025.27
16/211	Parking & Transportation	300.00	6,268.60	6,568.60
16/212	Travel Expenses	.00	6,695.96	6,695.96
16/213	Professional Services	.00	31,110.12	31,110.12
16/214	Security Services	.00	246.18	246.18
16/216	Telephone Services	17,940.00	2,724.86	20,664.86
16/217	Electrical Services	16,770.00	5,252.24	22,022.24
16/218	Gas Services	1,295.00	328.94	1,623.94
16/219	Water & Garbage Services	1,586.00	580.43	2,166.43
16/220	Veolia Energy Services	.00	5,391.23	5,391.23
16/226	Memberships	270.00	1,876.64	2,146.64
16/230	Other Library-Related Services	.00	26,962.37	26,962.37
16/231	Automation Contractual	2,520.00	35,217.70	37,737.70
16/236	Network Catalog Services	.00	2,895.02	2,895.02
16/301	Printing & Printing Supplies	.00	7,926.84	7,926.84
16/302	Postage	200.00	9,622.98	9,822.98
16/303	Supplies	3,500.00	15,612.66	19,112.66
16/310	Maintenance Supplies	.00	4,184.98	4,184.98
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	2,461.75	2,461.75
16/322	Vehicle Parts & Repairs	.00	1,477.05	1,477.05
16/330	Programming Activities	6,700.00	356.95	7,056.95
16/331	Other Commodities	.00	955.16	955.16
16/401	Books & Materials	223,130.00	41,597.67	264,727.67
16/404	Government Documents	295.00	24.62	319.62
16/405	Book Repairs & Bindings	50.00	14.77	64.77
16/407	Periodicals & Subscriptions	6,540.00	1,506.10	8,046.10
16/408	Furniture, Fixtures, and Equip	4,770.00	2,277.76	7,047.76
16/409	Motor Vehicles	.00	2,658.69	2,658.69
16/410	Automation System & Equip.	7,600.00	5,487.24	13,087.24
*****	Totals	1,110,825.00	707,510.56	1,818,335.56

**Metropolitan Library System  
Capitol Hill [608]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	456,722.00	241,813.68	698,535.68
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	36,180.00	17,296.54	53,476.54
16/109	Workers' Comp. Insurance	3,051.00	4,685.13	7,736.13
16/112	Group Insurance	67,155.00	50,806.15	117,961.15
16/113	Employees' Retirement	25,137.00	45,734.67	70,871.67
16/114	Unemployment Compensation	.00	1,140.00	1,140.00
16/201	Bldg, Property, & Auto Insuran	5,910.00	5,031.77	10,941.77
16/205	Rent of Library Buildings	.00	3,385.80	3,385.80
16/207	Janitorial Services	18,236.00	1,454.11	19,690.11
16/208	Maintenance of Facilities	16,630.00	3,592.98	20,222.98
16/211	Parking & Transportation	400.00	4,838.16	5,238.16
16/212	Travel Expenses	.00	5,168.00	5,168.00
16/213	Professional Services	.00	24,011.06	24,011.06
16/214	Security Services	80,000.00	190.00	80,190.00
16/216	Telephone Services	17,340.00	2,103.07	19,443.07
16/217	Electrical Services	17,616.00	4,053.73	21,669.73
16/218	Gas Services	2,887.00	253.88	3,140.88
16/219	Water & Garbage Services	2,249.00	447.98	2,696.98
16/220	Veolia Energy Services	.00	4,161.00	4,161.00
16/226	Memberships	700.00	1,448.41	2,148.41
16/230	Other Library-Related Services	.00	20,809.79	20,809.79
16/231	Automation Contractual	2,530.00	27,181.32	29,711.32
16/236	Network Catalog Services	.00	2,234.40	2,234.40
16/301	Printing & Printing Supplies	.00	6,118.00	6,118.00
16/302	Postage	100.00	7,427.10	7,527.10
16/303	Supplies	5,000.00	12,049.99	17,049.99
16/310	Maintenance Supplies	.00	3,230.00	3,230.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	1,900.00	1,900.00
16/322	Vehicle Parts & Repairs	.00	1,140.00	1,140.00
16/330	Programming Activities	10,000.00	275.50	10,275.50
16/331	Other Commodities	.00	737.20	737.20
16/401	Books & Materials	178,560.00	32,105.44	210,665.44
16/404	Government Documents	275.00	19.00	294.00
16/405	Book Repairs & Bindings	50.00	11.40	61.40
16/407	Periodicals & Subscriptions	7,700.00	1,162.42	8,862.42
16/408	Furniture, Fixtures, and Equip	15,725.00	1,757.99	17,482.99
16/409	Motor Vehicles	.00	2,052.00	2,052.00
16/410	Automation System & Equip.	9,600.00	4,235.10	13,835.10
*****	Totals	979,753.00	546,062.77	1,525,815.77

**Metropolitan Library System  
Choctaw [631]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	479,306.00	241,450.96	720,756.96
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	33,822.00	17,270.59	51,092.59
16/109	Workers' Comp. Insurance	2,903.00	4,678.11	7,581.11
16/112	Group Insurance	307,453.00	50,729.94	358,182.94
16/113	Employees' Retirement	31,032.00	45,666.07	76,698.07
16/114	Unemployment Compensation	.00	1,138.29	1,138.29
16/201	Bldg, Property, & Auto Insuran	6,143.00	5,024.22	11,167.22
16/205	Rent of Library Buildings	.00	3,380.72	3,380.72
16/207	Janitorial Services	11,226.00	1,451.93	12,677.93
16/208	Maintenance of Facilities	14,840.00	3,587.59	18,427.59
16/211	Parking & Transportation	700.00	4,830.90	5,530.90
16/212	Travel Expenses	.00	5,160.25	5,160.25
16/213	Professional Services	.00	23,975.04	23,975.04
16/214	Security Services	.00	189.71	189.71
16/216	Telephone Services	19,740.00	2,099.92	21,839.92
16/217	Electrical Services	16,153.00	4,047.65	20,200.65
16/218	Gas Services	2,744.00	253.50	2,997.50
16/219	Water & Garbage Services	6,249.00	447.31	6,696.31
16/220	Veolia Energy Services	.00	4,154.76	4,154.76
16/226	Memberships	160.00	1,446.24	1,606.24
16/230	Other Library-Related Services	.00	20,778.57	20,778.57
16/231	Automation Contractual	2,590.00	27,140.55	29,730.55
16/236	Network Catalog Services	.00	2,231.05	2,231.05
16/301	Printing & Printing Supplies	.00	6,108.82	6,108.82
16/302	Postage	250.00	7,415.96	7,665.96
16/303	Supplies	3,500.00	12,031.92	15,531.92
16/310	Maintenance Supplies	.00	3,225.16	3,225.16
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	1,897.15	1,897.15
16/322	Vehicle Parts & Repairs	.00	1,138.29	1,138.29
16/330	Programming Activities	5,675.00	275.09	5,950.09
16/331	Other Commodities	.00	736.09	736.09
16/401	Books & Materials	155,020.00	32,057.28	187,077.28
16/404	Government Documents	175.00	18.97	193.97
16/405	Book Repairs & Bindings	.00	11.38	11.38
16/407	Periodicals & Subscriptions	3,635.00	1,160.68	4,795.68
16/408	Furniture, Fixtures, and Equip	.00	1,755.36	1,755.36
16/409	Motor Vehicles	.00	2,048.92	2,048.92
16/410	Automation System & Equip.	14,400.00	4,228.75	18,628.75
*****	Totals	1,117,716.00	545,243.69	1,662,959.69

**Metropolitan Library System  
Del City [609]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	433,798.00	240,553.71	674,351.71
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	32,231.00	17,206.41	49,437.41
16/109	Workers' Comp. Insurance	2,676.00	4,660.72	7,336.72
16/112	Group Insurance	60,218.00	50,541.43	110,759.43
16/113	Employees' Retirement	21,570.00	45,496.37	67,066.37
16/114	Unemployment Compensation	.00	1,134.06	1,134.06
16/201	Bldg, Property, & Auto Insuran	9,874.00	5,005.55	14,879.55
16/205	Rent of Library Buildings	4,800.00	3,368.16	8,168.16
16/207	Janitorial Services	8,112.00	1,446.53	9,558.53
16/208	Maintenance of Facilities	6,000.00	3,574.25	9,574.25
16/211	Parking & Transportation	700.00	4,812.95	5,512.95
16/212	Travel Expenses	.00	5,141.07	5,141.07
16/213	Professional Services	.00	23,885.95	23,885.95
16/214	Security Services	.00	189.01	189.01
16/216	Telephone Services	17,340.00	2,092.11	19,432.11
16/217	Electrical Services	.00	4,032.60	4,032.60
16/218	Gas Services	.00	252.56	252.56
16/219	Water & Garbage Services	.00	445.65	445.65
16/220	Veolia Energy Services	.00	4,139.32	4,139.32
16/226	Memberships	170.00	1,440.86	1,610.86
16/230	Other Library-Related Services	.00	20,701.36	20,701.36
16/231	Automation Contractual	2,780.00	27,039.69	29,819.69
16/236	Network Catalog Services	.00	2,222.76	2,222.76
16/301	Printing & Printing Supplies	.00	6,086.12	6,086.12
16/302	Postage	100.00	7,388.40	7,488.40
16/303	Supplies	4,100.00	11,987.20	16,087.20
16/310	Maintenance Supplies	.00	3,213.17	3,213.17
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	1,890.10	1,890.10
16/322	Vehicle Parts & Repairs	.00	1,134.06	1,134.06
16/330	Programming Activities	6,400.00	274.06	6,674.06
16/331	Other Commodities	.00	733.36	733.36
16/401	Books & Materials	198,175.00	31,938.15	230,113.15
16/404	Government Documents	310.00	18.90	328.90
16/405	Book Repairs & Bindings	50.00	11.34	61.34
16/407	Periodicals & Subscriptions	4,565.00	1,156.36	5,721.36
16/408	Furniture, Fixtures, and Equip	3,400.00	1,748.83	5,148.83
16/409	Motor Vehicles	.00	2,041.31	2,041.31
16/410	Automation System & Equip.	11,700.00	4,213.03	15,913.03
*****	Totals	829,069.00	543,217.47	1,372,286.47



**Metropolitan Library System  
Edmond [610]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	1,381,124.00	687,501.76	2,068,625.76
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	95,582.00	49,175.87	144,757.87
16/109	Workers' Comp. Insurance	8,045.00	13,320.33	21,365.33
16/112	Group Insurance	195,235.00	144,447.24	339,682.24
16/113	Employees' Retirement	71,163.00	130,028.49	201,191.49
16/114	Unemployment Compensation	.00	3,241.14	3,241.14
16/201	Bldg, Property, & Auto Insuran	12,552.00	14,305.85	26,857.85
16/205	Rent of Library Buildings	.00	9,626.19	9,626.19
16/207	Janitorial Services	36,604.00	4,134.18	40,738.18
16/208	Maintenance of Facilities	26,680.00	10,215.21	36,895.21
16/211	Parking & Transportation	1,800.00	13,755.40	15,555.40
16/212	Travel Expenses	.00	14,693.17	14,693.17
16/213	Professional Services	500.00	68,265.97	68,765.97
16/214	Security Services	.00	540.19	540.19
16/216	Telephone Services	18,180.00	5,979.26	24,159.26
16/217	Electrical Services	55,604.00	11,525.17	67,129.17
16/218	Gas Services	.00	721.80	721.80
16/219	Water & Garbage Services	7,938.00	1,273.66	9,211.66
16/220	Veolia Energy Services	.00	11,830.16	11,830.16
16/226	Memberships	380.00	4,117.98	4,497.98
16/230	Other Library-Related Services	.00	59,164.42	59,164.42
16/231	Automation Contractual	6,100.00	77,279.37	83,379.37
16/236	Network Catalog Services	.00	6,352.63	6,352.63
16/301	Printing & Printing Supplies	.00	17,394.12	17,394.12
16/302	Postage	300.00	21,116.03	21,416.03
16/303	Supplies	6,200.00	34,259.39	40,459.39
16/310	Maintenance Supplies	.00	9,183.23	9,183.23
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	5,401.90	5,401.90
16/322	Vehicle Parts & Repairs	.00	3,241.14	3,241.14
16/330	Programming Activities	9,000.00	783.28	9,783.28
16/331	Other Commodities	.00	2,095.94	2,095.94
16/401	Books & Materials	425,060.00	91,279.15	516,339.15
16/404	Government Documents	370.00	54.02	424.02
16/405	Book Repairs & Bindings	50.00	32.41	82.41
16/407	Periodicals & Subscriptions	10,575.00	3,304.88	13,879.88
16/408	Furniture, Fixtures, and Equip	21,389.00	4,998.16	26,387.16
16/409	Motor Vehicles	.00	5,834.05	5,834.05
16/410	Automation System & Equip.	29,250.00	12,040.84	41,290.84
*****	Totals	2,419,681.00	1,552,513.98	3,972,194.98

**Metropolitan Library System  
Midwest City [611]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	952,485.00	497,518.93	1,450,003.93
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	59,905.00	35,586.71	95,491.71
16/109	Workers' Comp. Insurance	5,107.00	9,639.42	14,746.42
16/112	Group Insurance	130,122.00	104,530.98	234,652.98
16/113	Employees' Retirement	51,509.00	94,096.68	145,605.68
16/114	Unemployment Compensation	.00	2,345.49	2,345.49
16/201	Bldg, Property, & Auto Insuran	12,064.00	10,352.60	22,416.60
16/205	Rent of Library Buildings	.00	6,966.11	6,966.11
16/207	Janitorial Services	43,212.00	2,991.75	46,203.75
16/208	Maintenance of Facilities	23,750.00	7,392.36	31,142.36
16/211	Parking & Transportation	1,500.00	9,954.26	11,454.26
16/212	Travel Expenses	.00	10,632.89	10,632.89
16/213	Professional Services	.00	49,401.49	49,401.49
16/214	Security Services	40,000.00	390.92	40,390.92
16/216	Telephone Services	17,340.00	4,326.96	21,666.96
16/217	Electrical Services	76,700.00	8,340.33	85,040.33
16/218	Gas Services	5,066.00	522.34	5,588.34
16/219	Water & Garbage Services	7,602.00	921.70	8,523.70
16/220	Veolia Energy Services	.00	8,561.04	8,561.04
16/226	Memberships	250.00	2,980.02	3,230.02
16/230	Other Library-Related Services	.00	42,815.04	42,815.04
16/231	Automation Contractual	4,220.00	55,924.14	60,144.14
16/236	Network Catalog Services	.00	4,597.16	4,597.16
16/301	Printing & Printing Supplies	.00	12,587.46	12,587.46
16/302	Postage	250.00	15,280.87	15,530.87
16/303	Supplies	9,500.00	24,792.22	34,292.22
16/310	Maintenance Supplies	.00	6,645.56	6,645.56
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	3,909.15	3,909.15
16/322	Vehicle Parts & Repairs	.00	2,345.49	2,345.49
16/330	Programming Activities	10,000.00	566.83	10,566.83
16/331	Other Commodities	.00	1,516.75	1,516.75
16/401	Books & Materials	354,580.00	66,055.25	420,635.25
16/404	Government Documents	460.00	39.09	499.09
16/405	Book Repairs & Bindings	50.00	23.45	73.45
16/407	Periodicals & Subscriptions	8,060.00	2,391.62	10,451.62
16/408	Furniture, Fixtures, and Equip	8,550.00	3,616.98	12,166.98
16/409	Motor Vehicles	.00	4,221.88	4,221.88
16/410	Automation System & Equip.	26,200.00	8,713.50	34,913.50
*****	Totals	1,848,482.00	1,123,495.42	2,971,977.42

**Metropolitan Library System  
Northwest [616]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	1,114,078.00	568,713.97	1,682,791.97
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	75,205.00	40,679.18	115,884.18
16/109	Workers' Comp. Insurance	6,358.00	11,018.82	17,376.82
16/112	Group Insurance	160,650.00	119,489.38	280,139.38
16/113	Employees' Retirement	64,290.00	107,561.93	171,851.93
16/114	Unemployment Compensation	.00	2,681.13	2,681.13
16/201	Bldg, Property, & Auto Insuran	33,267.00	11,834.06	45,101.06
16/205	Rent of Library Buildings	.00	7,962.96	7,962.96
16/207	Janitorial Services	43,146.00	3,419.87	46,565.87
16/208	Maintenance of Facilities	27,270.00	8,450.21	35,720.21
16/211	Parking & Transportation	1,600.00	11,378.72	12,978.72
16/212	Travel Expenses	.00	12,154.46	12,154.46
16/213	Professional Services	.00	56,470.85	56,470.85
16/214	Security Services	.00	446.86	446.86
16/216	Telephone Services	16,620.00	4,946.15	21,566.15
16/217	Electrical Services	42,460.00	9,533.83	51,993.83
16/218	Gas Services	477.00	597.09	1,074.09
16/219	Water & Garbage Services	5,174.00	1,053.59	6,227.59
16/220	Veolia Energy Services	.00	9,786.12	9,786.12
16/226	Memberships	270.00	3,406.47	3,676.47
16/230	Other Library-Related Services	.00	48,941.88	48,941.88
16/231	Automation Contractual	16,840.00	63,926.90	80,766.90
16/236	Network Catalog Services	.00	5,255.01	5,255.01
16/301	Printing & Printing Supplies	.00	14,388.73	14,388.73
16/302	Postage	100.00	17,467.56	17,567.56
16/303	Supplies	8,040.00	28,339.99	36,379.99
16/310	Maintenance Supplies	.00	7,596.54	7,596.54
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	4,468.55	4,468.55
16/322	Vehicle Parts & Repairs	.00	2,681.13	2,681.13
16/330	Programming Activities	10,000.00	647.94	10,647.94
16/331	Other Commodities	.00	1,733.80	1,733.80
16/401	Books & Materials	380,035.00	75,507.77	455,542.77
16/404	Government Documents	500.00	44.69	544.69
16/405	Book Repairs & Bindings	50.00	26.81	76.81
16/407	Periodicals & Subscriptions	11,420.00	2,733.86	14,153.86
16/408	Furniture, Fixtures, and Equip	6,050.00	4,134.57	10,184.57
16/409	Motor Vehicles	.00	4,826.03	4,826.03
16/410	Automation System & Equip.	41,550.00	9,960.40	51,510.40
*****	Totals	2,065,450.00	1,284,267.81	3,349,717.81

**Metropolitan Library System  
Ralph Ellison [612]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	512,323.00	277,169.39	789,492.39
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	41,464.00	19,825.47	61,289.47
16/109	Workers' Comp. Insurance	3,501.00	5,370.15	8,871.15
16/112	Group Insurance	98,940.00	58,234.55	157,174.55
16/113	Employees' Retirement	22,171.00	52,421.56	74,592.56
16/114	Unemployment Compensation	.00	1,306.68	1,306.68
16/201	Bldg, Property, & Auto Insuran	10,417.00	5,767.47	16,184.47
16/205	Rent of Library Buildings	.00	3,880.84	3,880.84
16/207	Janitorial Services	15,240.00	1,666.71	16,906.71
16/208	Maintenance of Facilities	24,660.00	4,118.31	28,778.31
16/211	Parking & Transportation	700.00	5,545.55	6,245.55
16/212	Travel Expenses	.00	5,923.62	5,923.62
16/213	Professional Services	.00	27,521.73	27,521.73
16/214	Security Services	80,000.00	217.78	80,217.78
16/216	Telephone Services	18,060.00	2,410.56	20,470.56
16/217	Electrical Services	35,537.00	4,646.42	40,183.42
16/218	Gas Services	4,041.00	291.00	4,332.00
16/219	Water & Garbage Services	10,013.00	513.48	10,526.48
16/220	Veolia Energy Services	.00	4,769.38	4,769.38
16/226	Memberships	250.00	1,660.18	1,910.18
16/230	Other Library-Related Services	.00	23,852.40	23,852.40
16/231	Automation Contractual	3,180.00	31,155.52	34,335.52
16/236	Network Catalog Services	.00	2,561.09	2,561.09
16/301	Printing & Printing Supplies	.00	7,012.52	7,012.52
16/302	Postage	100.00	8,513.02	8,613.02
16/303	Supplies	5,000.00	13,811.83	18,811.83
16/310	Maintenance Supplies	.00	3,702.26	3,702.26
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	2,177.80	2,177.80
16/322	Vehicle Parts & Repairs	.00	1,306.68	1,306.68
16/330	Programming Activities	6,925.00	315.78	7,240.78
16/331	Other Commodities	.00	844.99	844.99
16/401	Books & Materials	215,845.00	36,799.59	252,644.59
16/404	Government Documents	325.00	21.78	346.78
16/405	Book Repairs & Bindings	50.00	13.07	63.07
16/407	Periodicals & Subscriptions	4,460.00	1,332.38	5,792.38
16/408	Furniture, Fixtures, and Equip	14,300.00	2,015.03	16,315.03
16/409	Motor Vehicles	.00	2,352.02	2,352.02
16/410	Automation System & Equip.	23,700.00	4,854.32	28,554.32
*****	Totals	1,151,202.00	625,902.91	1,777,104.91

**Metropolitan Library System  
Southern Oaks [613]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	1,088,239.00	569,312.14	1,657,551.14
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	74,929.00	40,721.96	115,650.96
16/109	Workers' Comp. Insurance	6,289.00	11,030.41	17,319.41
16/112	Group Insurance	170,929.00	119,615.06	290,544.06
16/113	Employees' Retirement	45,034.00	107,675.06	152,709.06
16/114	Unemployment Compensation	.00	2,683.95	2,683.95
16/201	Bldg, Property, & Auto Insuran	15,042.00	11,846.51	26,888.51
16/205	Rent of Library Buildings	.00	7,971.33	7,971.33
16/207	Janitorial Services	14,290.00	3,423.47	17,713.47
16/208	Maintenance of Facilities	19,110.00	8,459.09	27,569.09
16/211	Parking & Transportation	700.00	11,390.68	12,090.68
16/212	Travel Expenses	.00	12,167.24	12,167.24
16/213	Professional Services	.00	56,530.25	56,530.25
16/214	Security Services	40,000.00	447.32	40,447.32
16/216	Telephone Services	18,180.00	4,951.35	23,131.35
16/217	Electrical Services	28,851.00	9,543.86	38,394.86
16/218	Gas Services	2,728.00	597.72	3,325.72
16/219	Water & Garbage Services	4,186.00	1,054.70	5,240.70
16/220	Veolia Energy Services	.00	9,796.42	9,796.42
16/226	Memberships	375.00	3,410.05	3,785.05
16/230	Other Library-Related Services	200.00	48,993.36	49,193.36
16/231	Automation Contractual	16,000.00	63,994.14	79,994.14
16/236	Network Catalog Services	.00	5,260.54	5,260.54
16/301	Printing & Printing Supplies	.00	14,403.86	14,403.86
16/302	Postage	100.00	17,485.93	17,585.93
16/303	Supplies	8,750.00	28,369.80	37,119.80
16/310	Maintenance Supplies	.00	7,604.52	7,604.52
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	4,473.25	4,473.25
16/322	Vehicle Parts & Repairs	.00	2,683.95	2,683.95
16/330	Programming Activities	7,855.00	648.62	8,503.62
16/331	Other Commodities	.00	1,735.62	1,735.62
16/401	Books & Materials	407,445.00	75,587.19	483,032.19
16/404	Government Documents	520.00	44.73	564.73
16/405	Book Repairs & Bindings	100.00	26.84	126.84
16/407	Periodicals & Subscriptions	7,600.00	2,736.73	10,336.73
16/408	Furniture, Fixtures, and Equip	2,909.00	4,138.92	7,047.92
16/409	Motor Vehicles	.00	4,831.11	4,831.11
16/410	Automation System & Equip.	34,200.00	9,970.87	44,170.87
*****	Totals	2,014,561.00	1,285,618.55	3,300,179.55

**Metropolitan Library System  
Village [614]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	701,936.00	376,001.19	1,077,937.19
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	51,199.00	26,894.75	78,093.75
16/109	Workers' Comp. Insurance	4,332.00	7,285.01	11,617.01
16/112	Group Insurance	106,652.00	78,999.56	185,651.56
16/113	Employees' Retirement	41,119.00	71,113.80	112,232.80
16/114	Unemployment Compensation	.00	1,772.61	1,772.61
16/201	Bldg, Property, & Auto Insuran	6,441.00	7,824.01	14,265.01
16/205	Rent of Library Buildings	.00	5,264.65	5,264.65
16/207	Janitorial Services	15,384.00	2,261.02	17,645.02
16/208	Maintenance of Facilities	21,660.00	5,586.79	27,246.79
16/211	Parking & Transportation	700.00	7,522.96	8,222.96
16/212	Travel Expenses	.00	8,035.83	8,035.83
16/213	Professional Services	.00	37,335.30	37,335.30
16/214	Security Services	.00	295.44	295.44
16/216	Telephone Services	18,540.00	3,270.11	21,810.11
16/217	Electrical Services	20,295.00	6,303.22	26,598.22
16/218	Gas Services	3,640.00	394.76	4,034.76
16/219	Water & Garbage Services	4,691.00	696.58	5,387.58
16/220	Veolia Energy Services	.00	6,470.03	6,470.03
16/226	Memberships	.00	2,252.16	2,252.16
16/230	Other Library-Related Services	.00	32,357.58	32,357.58
16/231	Automation Contractual	3,020.00	42,264.81	45,284.81
16/236	Network Catalog Services	.00	3,474.32	3,474.32
16/301	Printing & Printing Supplies	.00	9,513.01	9,513.01
16/302	Postage	100.00	11,548.55	11,648.55
16/303	Supplies	6,000.00	18,736.78	24,736.78
16/310	Maintenance Supplies	.00	5,022.40	5,022.40
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	2,954.35	2,954.35
16/322	Vehicle Parts & Repairs	.00	1,772.61	1,772.61
16/330	Programming Activities	7,400.00	428.38	7,828.38
16/331	Other Commodities	.00	1,146.29	1,146.29
16/401	Books & Materials	285,885.00	49,921.42	335,806.42
16/404	Government Documents	310.00	29.54	339.54
16/405	Book Repairs & Bindings	50.00	17.73	67.73
16/407	Periodicals & Subscriptions	8,695.00	1,807.47	10,502.47
16/408	Furniture, Fixtures, and Equip	2,705.00	2,733.54	5,438.54
16/409	Motor Vehicles	.00	3,190.70	3,190.70
16/410	Automation System & Equip.	13,700.00	6,585.25	20,285.25
*****	Totals	1,324,454.00	849,084.51	2,173,538.51

**Metropolitan Library System  
Warr Acres [615]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	663,486.00	348,300.79	1,011,786.79
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	48,594.00	24,913.38	73,507.38
16/109	Workers' Comp. Insurance	4,132.00	6,748.32	10,880.32
16/112	Group Insurance	101,943.00	73,179.58	175,122.58
16/113	Employees' Retirement	39,372.00	65,874.78	105,246.78
16/114	Unemployment Compensation	.00	1,642.02	1,642.02
16/201	Bldg, Property, & Auto Insuran	5,279.00	7,247.60	12,526.60
16/205	Rent of Library Buildings	.00	4,876.80	4,876.80
16/207	Janitorial Services	15,642.00	2,094.45	17,736.45
16/208	Maintenance of Facilities	19,060.00	5,175.21	24,235.21
16/211	Parking & Transportation	400.00	6,968.73	7,368.73
16/212	Travel Expenses	.00	7,443.82	7,443.82
16/213	Professional Services	.00	34,584.77	34,584.77
16/214	Security Services	.00	273.67	273.67
16/216	Telephone Services	17,940.00	3,029.20	20,969.20
16/217	Electrical Services	19,954.00	5,838.86	25,792.86
16/218	Gas Services	1,654.00	365.68	2,019.68
16/219	Water & Garbage Services	1,450.00	645.26	2,095.26
16/220	Veolia Energy Services	.00	5,993.37	5,993.37
16/226	Memberships	.00	2,086.24	2,086.24
16/230	Other Library-Related Services	.00	29,973.76	29,973.76
16/231	Automation Contractual	2,980.00	39,151.12	42,131.12
16/236	Network Catalog Services	.00	3,218.36	3,218.36
16/301	Printing & Printing Supplies	.00	8,812.17	8,812.17
16/302	Postage	250.00	10,697.76	10,947.76
16/303	Supplies	4,025.00	17,356.43	21,381.43
16/310	Maintenance Supplies	.00	4,652.39	4,652.39
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	2,736.70	2,736.70
16/322	Vehicle Parts & Repairs	.00	1,642.02	1,642.02
16/330	Programming Activities	7,005.00	396.82	7,401.82
16/331	Other Commodities	.00	1,061.84	1,061.84
16/401	Books & Materials	251,555.00	46,243.66	297,798.66
16/404	Government Documents	350.00	27.37	377.37
16/405	Book Repairs & Bindings	50.00	16.42	66.42
16/407	Periodicals & Subscriptions	4,555.00	1,674.31	6,229.31
16/408	Furniture, Fixtures, and Equip	5,925.00	2,532.16	8,457.16
16/409	Motor Vehicles	.00	2,955.64	2,955.64
16/410	Automation System & Equip.	11,600.00	6,100.10	17,700.10
*****	Totals	1,227,201.00	786,531.56	2,013,732.56

**Metropolitan Library System  
Harrah [634]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	106,429.00	56,565.31	162,994.31
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	8,142.00	4,046.02	12,188.02
16/109	Workers' Comp. Insurance	657.00	1,095.95	1,752.95
16/112	Group Insurance	16,337.00	11,884.63	28,221.63
16/113	Employees' Retirement	.00	10,698.30	10,698.30
16/114	Unemployment Compensation	.00	266.67	266.67
16/201	Bldg, Property, & Auto Insuran	947.00	1,177.04	2,124.04
16/205	Rent of Library Buildings	.00	792.01	792.01
16/207	Janitorial Services	5,200.00	340.15	5,540.15
16/208	Maintenance of Facilities	3,950.00	840.47	4,790.47
16/211	Parking & Transportation	100.00	1,131.75	1,231.75
16/212	Travel Expenses	.00	1,208.90	1,208.90
16/213	Professional Services	.00	5,616.69	5,616.69
16/214	Security Services	.00	44.44	44.44
16/216	Telephone Services	11,700.00	491.95	12,191.95
16/217	Electrical Services	.00	948.25	948.25
16/218	Gas Services	913.00	59.39	972.39
16/219	Water & Garbage Services	1,817.00	104.79	1,921.79
16/220	Veolia Energy Services	.00	973.35	973.35
16/226	Memberships	175.00	338.81	513.81
16/230	Other Library-Related Services	.00	4,867.85	4,867.85
16/231	Automation Contractual	630.00	6,358.28	6,988.28
16/236	Network Catalog Services	.00	522.67	522.67
16/301	Printing & Printing Supplies	.00	1,431.13	1,431.13
16/302	Postage	210.00	1,737.36	1,947.36
16/303	Supplies	1,250.00	2,818.75	4,068.75
16/310	Maintenance Supplies	.00	755.56	755.56
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	444.45	444.45
16/322	Vehicle Parts & Repairs	.00	266.67	266.67
16/330	Programming Activities	950.00	64.45	1,014.45
16/331	Other Commodities	.00	172.45	172.45
16/401	Books & Materials	42,170.00	7,510.14	49,680.14
16/404	Government Documents	75.00	4.44	79.44
16/405	Book Repairs & Bindings	.00	2.67	2.67
16/407	Periodicals & Subscriptions	1,625.00	271.91	1,896.91
16/408	Furniture, Fixtures, and Equip	.00	411.23	411.23
16/409	Motor Vehicles	.00	480.01	480.01
16/410	Automation System & Equip.	.00	990.68	990.68
*****	Totals	203,277.00	127,735.57	331,012.57



**Metropolitan Library System  
Jones [641]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	24,522.00	16,347.88	40,869.88
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	1,895.00	1,169.34	3,064.34
16/109	Workers' Comp. Insurance	151.00	316.74	467.74
16/112	Group Insurance	24.00	3,434.76	3,458.76
16/113	Employees' Retirement	.00	3,091.90	3,091.90
16/114	Unemployment Compensation	.00	77.07	77.07
16/201	Bldg, Property, & Auto Insuran	293.00	340.17	633.17
16/205	Rent of Library Buildings	.00	228.90	228.90
16/207	Janitorial Services	1,200.00	98.31	1,298.31
16/208	Maintenance of Facilities	2,425.00	242.90	2,667.90
16/211	Parking & Transportation	200.00	327.09	527.09
16/212	Travel Expenses	.00	349.38	349.38
16/213	Professional Services	.00	1,623.27	1,623.27
16/214	Security Services	.00	12.84	12.84
16/216	Telephone Services	12,000.00	142.18	12,142.18
16/217	Electrical Services	.00	274.05	274.05
16/218	Gas Services	.00	17.16	17.16
16/219	Water & Garbage Services	.00	30.29	30.29
16/220	Veolia Energy Services	.00	281.31	281.31
16/226	Memberships	.00	97.92	97.92
16/230	Other Library-Related Services	.00	1,406.85	1,406.85
16/231	Automation Contractual	345.00	1,837.60	2,182.60
16/236	Network Catalog Services	.00	151.06	151.06
16/301	Printing & Printing Supplies	.00	413.61	413.61
16/302	Postage	210.00	502.11	712.11
16/303	Supplies	650.00	814.64	1,464.64
16/310	Maintenance Supplies	.00	218.36	218.36
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	128.45	128.45
16/322	Vehicle Parts & Repairs	.00	77.07	77.07
16/330	Programming Activities	450.00	18.63	468.63
16/331	Other Commodities	.00	49.84	49.84
16/401	Books & Materials	18,430.00	2,170.50	20,600.50
16/404	Government Documents	.00	1.28	1.28
16/405	Book Repairs & Bindings	.00	.77	.77
16/407	Periodicals & Subscriptions	.00	78.59	78.59
16/408	Furniture, Fixtures, and Equip	.00	118.85	118.85
16/409	Motor Vehicles	.00	138.73	138.73
16/410	Automation System & Equip.	.00	286.32	286.32
*****	Totals	62,795.00	36,916.72	99,711.72

**Metropolitan Library System  
Luther [644]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	85,515.00	44,767.35	130,282.35
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	6,607.00	3,202.14	9,809.14
16/109	Workers' Comp. Insurance	528.00	867.37	1,395.37
16/112	Group Insurance	96.00	9,405.82	9,501.82
16/113	Employees' Retirement	.00	8,466.93	8,466.93
16/114	Unemployment Compensation	.00	211.05	211.05
16/201	Bldg, Property, & Auto Insuran	757.00	931.54	1,688.54
16/205	Rent of Library Buildings	.00	626.82	626.82
16/207	Janitorial Services	6,200.00	269.20	6,469.20
16/208	Maintenance of Facilities	2,425.00	665.17	3,090.17
16/211	Parking & Transportation	100.00	895.70	995.70
16/212	Travel Expenses	.00	956.76	956.76
16/213	Professional Services	.00	4,445.21	4,445.21
16/214	Security Services	.00	35.17	35.17
16/216	Telephone Services	10,740.00	389.35	11,129.35
16/217	Electrical Services	3,574.00	750.47	4,324.47
16/218	Gas Services	890.00	47.00	937.00
16/219	Water & Garbage Services	487.00	82.94	569.94
16/220	Veolia Energy Services	.00	770.33	770.33
16/226	Memberships	.00	268.15	268.15
16/230	Other Library-Related Services	.00	3,852.55	3,852.55
16/231	Automation Contractual	758.00	5,032.12	5,790.12
16/236	Network Catalog Services	.00	413.66	413.66
16/301	Printing & Printing Supplies	.00	1,132.64	1,132.64
16/302	Postage	100.00	1,374.99	1,474.99
16/303	Supplies	1,250.00	2,230.83	3,480.83
16/310	Maintenance Supplies	.00	597.97	597.97
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	351.75	351.75
16/322	Vehicle Parts & Repairs	.00	211.05	211.05
16/330	Programming Activities	950.00	51.00	1,001.00
16/331	Other Commodities	.00	136.48	136.48
16/401	Books & Materials	32,100.00	5,943.73	38,043.73
16/404	Government Documents	.00	3.52	3.52
16/405	Book Repairs & Bindings	.00	2.11	2.11
16/407	Periodicals & Subscriptions	490.00	215.20	705.20
16/408	Furniture, Fixtures, and Equip	.00	325.46	325.46
16/409	Motor Vehicles	.00	379.89	379.89
16/410	Automation System & Equip.	.00	784.05	784.05
*****	Totals	153,567.00	101,093.47	254,660.47

**Metropolitan Library System  
Nicoma Park [632]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	42,882.00	26,427.69	69,309.69
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	3,313.00	1,890.33	5,203.33
16/109	Workers' Comp. Insurance	265.00	512.04	777.04
16/112	Group Insurance	15,524.00	5,552.58	21,076.58
16/113	Employees' Retirement	.00	4,998.32	4,998.32
16/114	Unemployment Compensation	.00	124.59	124.59
16/201	Bldg, Property, & Auto Insuran	264.00	549.92	813.92
16/205	Rent of Library Buildings	.00	370.03	370.03
16/207	Janitorial Services	5,400.00	158.92	5,558.92
16/208	Maintenance of Facilities	2,500.00	392.67	2,892.67
16/211	Parking & Transportation	200.00	528.76	728.76
16/212	Travel Expenses	.00	564.81	564.81
16/213	Professional Services	.00	2,624.16	2,624.16
16/214	Security Services	.00	20.76	20.76
16/216	Telephone Services	11,700.00	229.84	11,929.84
16/217	Electrical Services	3,386.00	443.03	3,829.03
16/218	Gas Services	1,189.00	27.75	1,216.75
16/219	Water & Garbage Services	.00	48.96	48.96
16/220	Veolia Energy Services	.00	454.75	454.75
16/226	Memberships	50.00	158.30	208.30
16/230	Other Library-Related Services	.00	2,274.29	2,274.29
16/231	Automation Contractual	400.00	2,970.63	3,370.63
16/236	Network Catalog Services	.00	244.20	244.20
16/301	Printing & Printing Supplies	.00	668.63	668.63
16/302	Postage	210.00	811.70	1,021.70
16/303	Supplies	1,250.00	1,316.94	2,566.94
16/310	Maintenance Supplies	.00	353.00	353.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	207.65	207.65
16/322	Vehicle Parts & Repairs	.00	124.59	124.59
16/330	Programming Activities	950.00	30.11	980.11
16/331	Other Commodities	.00	80.57	80.57
16/401	Books & Materials	26,540.00	3,508.79	30,048.79
16/404	Government Documents	75.00	2.08	77.08
16/405	Book Repairs & Bindings	.00	1.25	1.25
16/407	Periodicals & Subscriptions	1,250.00	127.04	1,377.04
16/408	Furniture, Fixtures, and Equip	.00	192.13	192.13
16/409	Motor Vehicles	.00	224.26	224.26
16/410	Automation System & Equip.	.00	462.85	462.85
*****	Totals	117,348.00	59,678.92	177,026.92

**Metropolitan Library System  
Wright [633]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	54,049.00	29,666.72	83,715.72
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	4,023.00	2,122.01	6,145.01
16/109	Workers' Comp. Insurance	321.00	574.79	895.79
16/112	Group Insurance	15,524.00	6,233.11	21,757.11
16/113	Employees' Retirement	.00	5,610.92	5,610.92
16/114	Unemployment Compensation	.00	139.86	139.86
16/201	Bldg, Property, & Auto Insuran	2,120.00	617.32	2,737.32
16/205	Rent of Library Buildings	.00	415.38	415.38
16/207	Janitorial Services	5,200.00	178.40	5,378.40
16/208	Maintenance of Facilities	5,325.00	440.80	5,765.80
16/211	Parking & Transportation	200.00	593.57	793.57
16/212	Travel Expenses	.00	634.03	634.03
16/213	Professional Services	.00	2,945.78	2,945.78
16/214	Security Services	45,000.00	23.31	45,023.31
16/216	Telephone Services	11,700.00	258.01	11,958.01
16/217	Electrical Services	2,085.00	497.33	2,582.33
16/218	Gas Services	734.00	31.15	765.15
16/219	Water & Garbage Services	617.00	54.96	671.96
16/220	Veolia Energy Services	.00	510.49	510.49
16/226	Memberships	.00	177.70	177.70
16/230	Other Library-Related Services	.00	2,553.03	2,553.03
16/231	Automation Contractual	400.00	3,334.72	3,734.72
16/236	Network Catalog Services	.00	274.13	274.13
16/301	Printing & Printing Supplies	.00	750.58	750.58
16/302	Postage	100.00	911.19	1,011.19
16/303	Supplies	950.00	1,478.34	2,428.34
16/310	Maintenance Supplies	.00	396.27	396.27
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	233.10	233.10
16/322	Vehicle Parts & Repairs	.00	139.86	139.86
16/330	Programming Activities	600.00	33.80	633.80
16/331	Other Commodities	.00	90.44	90.44
16/401	Books & Materials	23,890.00	3,938.83	27,828.83
16/404	Government Documents	75.00	2.33	77.33
16/405	Book Repairs & Bindings	.00	1.40	1.40
16/407	Periodicals & Subscriptions	1,060.00	142.61	1,202.61
16/408	Furniture, Fixtures, and Equip	.00	215.68	215.68
16/409	Motor Vehicles	.00	251.75	251.75
16/410	Automation System & Equip.	.00	519.58	519.58
*****	Totals	173,973.00	66,993.28	240,966.28

**Metropolitan Library System  
System [999]**

<b>Account</b>	<b>Description</b>	<b>Direct Cost</b>	<b>Indirect Cost</b>	<b>Total Cost</b>
16/101	Salaries	.00	.00	.00
16/102	Wages - Part time	.00	.00	.00
16/103	Payroll Taxes	.00	.00	.00
16/109	Workers' Comp. Insurance	.00	.00	.00
16/112	Group Insurance	5,000.00	.00	5,000.00
16/113	Employees' Retirement	639,423.00	.00	639,423.00
16/114	Unemployment Compensation	30,000.00	.00	30,000.00
16/201	Bldg, Property, & Auto Insuran	61,562.00	.00	61,562.00
16/205	Rent of Library Buildings	89,100.00	.00	89,100.00
16/207	Janitorial Services	10,000.00	.00	10,000.00
16/208	Maintenance of Facilities	40,000.00	.00	40,000.00
16/211	Parking & Transportation	10,000.00	.00	10,000.00
16/212	Travel Expenses	.00	.00	.00
16/213	Professional Services	35,000.00	.00	35,000.00
16/214	Security Services	5,000.00	.00	5,000.00
16/216	Telephone Services	30,720.00	.00	30,720.00
16/217	Electrical Services	.00	.00	.00
16/218	Gas Services	.00	.00	.00
16/219	Water & Garbage Services	.00	.00	.00
16/220	Veolia Energy Services	.00	.00	.00
16/226	Memberships	3,600.00	.00	3,600.00
16/230	Other Library-Related Services	.00	.00	.00
16/231	Automation Contractual	343,395.00	.00	343,395.00
16/236	Network Catalog Services	.00	.00	.00
16/301	Printing & Printing Supplies	.00	.00	.00
16/302	Postage	500.00	.00	500.00
16/303	Supplies	31,000.00	.00	31,000.00
16/310	Maintenance Supplies	.00	.00	.00
16/312	Safety Supplies & Equipment	.00	.00	.00
16/321	Gasoline & Oil	.00	.00	.00
16/322	Vehicle Parts & Repairs	.00	.00	.00
16/330	Programming Activities	.00	.00	.00
16/331	Other Commodities	600.00	.00	600.00
16/401	Books & Materials	252,365.00	.00	252,365.00
16/404	Government Documents	500.00	.00	500.00
16/405	Book Repairs & Bindings	300.00	.00	300.00
16/407	Periodicals & Subscriptions	30,590.00	.00	30,590.00
16/408	Furniture, Fixtures, and Equip	.00	.00	.00
16/409	Motor Vehicles	.00	.00	.00
16/410	Automation System & Equip.	75,600.00	.00	75,600.00
*****	Totals	1,694,255.00	.00	1,694,255.00

## ALLOCATION OF INDIRECT COSTS

### What Are Indirect Costs?

To determine the annual operating cost for each of the library system's 21 public service agencies -- including 19 public libraries and two departments (Outreach Services and Interlibrary Loans), two types of costs need to be considered: direct costs and indirect costs. The direct costs are those that can easily be identified with each individual agency, e.g. salaries for staff working in that agency, materials and supplies purchased for that agency, and utilities and repairs incurred by that agency. The indirect costs are those costs that cannot be easily determined as to exactly how much is spent for each individual agency, e.g. costs of centralized administrative, support services and system-wide contingencies. Therefore, a formula, as described on the next page, has been developed to allocate those indirect costs to each individual agency. Section 10 of this budget document presents the information on direct costs as well as allocated indirect costs of each public agency.

The total indirect cost of \$14,433,707 in the FY 2015-16 proposed budget consists of the following 17 programs:

Executive Director's Office, Administration	\$682,581
Human Resources Office	1,130,303
Business	1,287,612
Marketing and Communications	894,451
Maintenance	1,467,336
Materials Services	1,049,396
Development / Volunteer Services	404,277
Planning Services	397,188
Security	490,259
Digital Library	962,233
Information Technology	1,387,650
Cataloging	775,941
Circulation Control	252,801
Technical Processing	958,546
Construction Management	219,845
Extension Libraries	379,033
System-wide Costs*	<u>1,694,255</u>
Total Indirect Costs	<u>\$14,433,707</u>

\*Expenses assigned to the system as a whole, such as system wide professional/legal services (Account 213) -- \$35,000, and downloadable and internet materials (Account 401) -- \$252,365.

**Formula for Allocating Indirect Costs**

Each individual public service agency is allocated its pro-rata share of the system-wide indirect costs based on a standard percentage factor. The percentage is arrived by comparing the system-wide and individual program budget costs for three basic line item accounts. Other “one-time” costs for equipment purchases, large maintenance items, capital improvements, etc. are not considered because they tend to distort the total costs for a single fiscal period. The following illustration uses the Belle Isle Library (section 9, page 22, Program #606) as an example:

<u>Three Basic Accounts</u>	<u>Total Direct Cost</u>	<u>Belle Isle Library Direct Cost</u>
101 Salaries	\$12,584,287	\$954,113
401 Books & Non-Book Materials	<u>4,258,340</u>	<u>359,030</u>
Total	<u>\$16,842,627</u>	<u>\$1,313,143</u>

The direct costs of the three basic accounts of the Belle Isle Library are divided by the total system costs for the same three accounts to arrive at the percentage that will be used to pro-rate the indirect costs to the Belle Isle Library:  $\$1,313,143 / \$16,842,627 = 7.80\%$  (rounded). Hence, Belle Isle’s total indirect cost is \$1,125,324 ( $7.80\% \times \$14,433,707$ ). Once established, the percentage is applied to each line-item account.

Because the purpose of this analysis is to determine the on-going annual operating cost, the moneys budgeted in Account 450 for one-time capital improvement projects and in Account 490 for reserve funds are excluded from the calculations.

In summary, the direct cost plus indirect cost approach provides a uniform and equitable means to present the total operating cost of each public service agency.

METROPOLITAN LIBRARY SYSTEM  
**Preliminary vs Final Budget Comparisons**  
 Fiscal Year 2015-16

Acct No.	Description	(a) <u>18-Jun-15</u> 2015-16 Preliminary	(b) Direct	(c) <u>17-Sep-15</u> FINAL Indirect	(d) Total	(f) Changes from Preliminary to Final
<b>SALARIES, WAGES &amp; BENEFITS:</b>						
101	Salaries	\$18,815,219.00	\$12,459,689.00	\$6,363,518.00	\$18,823,207.00	\$7,988.00
103	Payroll Taxes	1,327,654.00	872,482.00	455,172.00	\$1,327,654.00	\$0.00
109	Workers Comp. Insurance	201,571.00	78,278.00	123,293.00	\$201,571.00	\$0.00
112	Group Insurance	3,544,075.00	2,207,071.00	1,337,004.00	\$3,544,075.00	\$0.00
113	Employees' Retirement	2,036,845.00	713,301.00	1,203,544.00	\$1,916,845.00	(\$120,000.00)
114	Unemployment Compen.	30,000.00	0.00	30,000.00	\$30,000.00	\$0.00
	Total S. W. & Benefits	25,955,364.00	16,330,821.00	9,512,531.00	25,843,352.00	(112,012.00)
<b>MAINTENANCE &amp; OPERATIONS - CONTRACTUAL SERVICES</b>						
201	Bldg, Property & Auto Insu.	302,290.00	169,875.00	132,415.00	\$302,290.00	\$0.00
205	Rent of Library Buildings	93,900.00	4,800.00	89,100.00	\$93,900.00	\$0.00
207	Janitorial Services	520,179.00	481,913.00	38,266.00	\$520,179.00	\$0.00
208	Maintenance of Facilities	462,072.00	381,020.00	94,552.00	\$475,572.00	\$13,500.00
211	Parking & Transportation	201,460.00	76,640.00	127,320.00	\$203,960.00	\$2,500.00
212	Travel Expenses	136,000.00	0.00	136,000.00	\$136,000.00	\$0.00
213	Professional Services	524,020.00	2,600.00	631,870.00	\$634,470.00	\$110,450.00
214	Security Services	500,000.00	495,000.00	5,000.00	\$500,000.00	\$0.00
216	Telephone Services	371,832.00	316,068.00	55,344.00	\$371,412.00	(\$420.00)
217	Electrical Services	573,508.00	466,831.00	106,677.00	\$573,508.00	\$0.00
218	Gas Services	43,111.00	36,430.00	6,681.00	\$43,111.00	\$0.00
219	Water & Garbage Services	77,290.00	65,501.00	11,789.00	\$77,290.00	\$0.00
220	Veolia Energy Services	203,357.00	93,857.00	109,500.00	\$203,357.00	\$0.00
226	Memberships	42,633.00	4,142.00	38,116.00	\$42,258.00	(\$375.00)
230	Other Library-Related Serv.	547,826.00	200.00	547,626.00	\$547,826.00	\$0.00
231	Automation Contractual	774,976.00	82,678.00	715,298.00	\$797,976.00	\$23,000.00
236	Network Catalog Services	90,100.00	31,300.00	58,800.00	\$90,100.00	\$0.00
	Total Contractual Services	5,464,554.00	2,708,855.00	2,904,354.00	5,613,209.00	148,655.00



Acct No.	Description	<u>18-Jun-15</u>	<u>17-Sep-15</u>			Changes from Preliminary to Final
		2015-16 Preliminary	Direct	Indirect	Total	
<b>MAINTENANCE &amp; OPERATIONS - COMMODITIES</b>						
301	Printing & Printing Supplies	161,000.00	0.00	161,000.00	\$161,000.00	\$0.00
302	Postage	242,430.00	46,980.00	195,450.00	\$242,430.00	\$0.00
303	Supplies	438,975.00	112,270.00	317,105.00	\$429,375.00	(\$9,600.00)
310	Maintenance Supplies	85,000.00	0.00	85,000.00	\$85,000.00	\$0.00
321	Gasoline & Oil	50,000.00	0.00	50,000.00	\$50,000.00	\$0.00
322	Vehicle Parts & Repairs	30,000.00	0.00	30,000.00	\$30,000.00	\$0.00
330	Programming Activities	284,210.00	278,760.00	7,250.00	\$286,010.00	\$1,800.00
331	Other Commodities	21,300.00	1,400.00	19,400.00	\$20,800.00	(\$500.00)
	Total Commodities	1,312,915.00	439,410.00	865,205.00	1,304,615.00	(8,300.00)
<b>BOOKS &amp; MATERIALS</b>						
401	Books & Materials	5,103,220.00	4,258,340.00	844,880.00	\$5,103,220.00	\$0.00
404	Government Documents	5,850.00	5,350.00	500.00	\$5,850.00	\$0.00
405	Book Repairs & Bindings	1,200.00	900.00	300.00	\$1,200.00	\$0.00
407	Periodicals & Subscriptions	192,930.00	162,340.00	30,590.00	\$192,930.00	\$0.00
	Total Books & Materials	5,303,200.00	4,426,930.00	876,270.00	5,303,200.00	0.00
<b>OPERATION - CAPITAL OUTLAYS</b>						
408	Furniture, Fixture, & Equip.	161,664.00	114,170.00	46,263.00	\$160,433.00	(\$1,231.00)
409	Motor Vehicles	54,000.00	0.00	54,000.00	\$54,000.00	\$0.00
410	Automation System & Equip.	374,000.00	269,750.00	111,450.00	\$381,200.00	\$7,200.00
	Total Capital Outlays	589,664.00	383,920.00	211,713.00	595,633.00	5,969.00
<b>Total Operating Budget</b>		<b>38,625,697.00</b>	<b>24,289,936.00</b>	<b>14,370,073.00</b>	<b>38,660,009.00</b>	<b>34,312.00</b>
<b>CAPITAL IMPROVEMENTS</b>						
450	Capital Projects	5,543,973.00	0.00	0.00	5,545,273.00	\$1,300.00
<b>Total Budget before Reserves</b>		<b>44,169,670.00</b>	<b>24,289,936.00</b>	<b>14,370,073.00</b>	<b>44,205,282.00</b>	<b>35,612.00</b>
<b>RESERVES</b>						
490	Capital Reserves - Current	(390,252.64)	0.00	367,006.15	\$367,006.15	\$757,258.79
499	Reserve Carryover - Prior	13,865,014.83	0.00	13,865,014.83	13,865,014.83	0.00
	Total Reserves	13,474,762.19	0.00	14,232,020.98	14,232,020.98	757,258.79
<b>Total Budget</b>		<b>\$57,644,432.19</b>	<b>\$24,289,936.00</b>	<b>\$28,602,093.98</b>	<b>\$58,437,302.98</b>	<b>\$792,870.79</b>