

# APPLE DEVICES (IOS)

## ABOUT



**Apple's** iPod Touch, iPhone and iPad have the nearly the same functionality and display across all devices.

- Visit [metrolibrary.org/downloads](http://metrolibrary.org/downloads) to explore our other digital collections of eBooks, audiobooks, comics, movies, tv shows, and music.
- The most current directions for downloading eBooks and audiobooks can be found at [help.overdrive.com](http://help.overdrive.com).
- If you have any questions or comments, please contact us at [askalibrarian@metrolibrary.org](mailto:askalibrarian@metrolibrary.org).



## OVERDRIVE READ AND LISTEN

**The easiest way to read or listen to an eBook from OverDrive is to do so in your browser.** Look for "**OverDrive READ**" or "**OverDrive Listen**" in the **Available formats** section for titles that can be accessed in the browser.

### STEPS

- Using your internet browser, visit [metrolibrary.overdrive.com](http://metrolibrary.overdrive.com), find the eBook/audiobook you want to read and tap **Borrow**.
- Sign in with your **full** library card number and your **full** last name.
- Visit your **Loans** page and tap **Read/Listen In Browser** to begin reading or listening to the book.

**IMPORTANT:** Streaming audiobooks can consume a lot of data so use a Wi-Fi connection to avoid data overages.



## LIBBY APP

- Find and install the Libby app from the App Store.
- Once Libby is installed, find it on your device and open it.
- Tap **Hi** and scroll down to tap **Find My Library**.
- After you have found your library, tap the menu icon ☰ and select **Library Cards**.
- Sign in with your **full** library card number and your **full** last name.
- Browse or search the Digital Catalog to find the eBook or audiobook you want.
- Once you have found your title, tap on the cover image and then tap **Borrow**.
- OPTIONAL:** After tapping **Borrow**, you can change your lending period from the default of 7 days to 14 days by tapping on the number of days link just above the cover image.
- Tap **Borrow!** and tap **Open Book/Audiobook** to begin enjoying your book.
- To find more titles, tap **Keep Browsing** and then tap **Library** on the lower left of the screen. Tap **Shelf** on the lower right of the screen to find your loans, holds, tags, or activity.

### Return a Title

- Go to your **Shelf** and tap **Actions** next to the cover of the title you want to return.
- Tap **Return Title to Library** and then **Return!**

# APPLE DEVICES (CONT.)



## RBDIGITAL FOR APPLE

RBDigital provides instant access to hundreds of popular magazines. You can read the magazines online in a browser or download them for offline reading on your Apple device. No limits, no waiting, and you can keep the issues as long as you want!

1. Visit [metrolibrary.org/magazines](http://metrolibrary.org/magazines) and click **Create New Account** at the top right. Follow the prompts to create a new RBDigital account. Find the magazine(s) you want and click **Checkout**. In the pop up window, you can click **Start Reading** to start reading the magazine now in your browser.
2. If you would like to download the magazine to read offline, install the **RBDigital** app from the App Store.
3. Once the RBDigital app is installed, open it and sign in using the information you entered to create your RBDigital account.
4. Once signed in, you'll see the magazine(s) you've checked out. Tap the **Read** button to begin reading **and downloading** your magazines.



## HOOPLA FOR APPLE

Hoopla digital partners with libraries across the United States and Canada to provide online and mobile access to eBooks, audiobooks, comics, music, movies, and TV. With hoopla and a valid library card, patrons can borrow, instantly stream, and download dynamic content via hoopla's mobile app or [hoopladigital.com](http://hoopladigital.com).

1. Find and install the Hoopla app from the App Store.
2. Select the **Sign Up** option and follow the prompts to create a Hoopla account. When it asks for a library PIN, enter your last name.
3. Once you have logged into the app, you can browse the collection by clicking on the appropriate icon on the bottom of the screen (i.e. video, music, apps). Every customer gets 6 free checkouts a month.
4. To checkout an item, click on it and select **Borrow**. By default, audiobooks, music, and movies are streamed, but there is an option to download them directly under the **Borrow** button.
5. All borrowed items can be found under the **My Hoopla** tab where they can be played, read, downloaded, or deleted.



## KANOPY FOR APPLE

Kanopy is an on-demand streaming video platform for public libraries and universities that offers viewers a large collection of award-winning films, documentaries, television series, and children's programming.

1. Find and install the Kanopy app from the App Store
2. Select the **Sign Up** option and follow the prompts to create a Kanopy account.
3. Log in to your email and accept the confirmation email from Kanopy.
4. Return to the app and search for **Metropolitan Library System** when prompted. Then enter your card number and PIN (last name)
5. To checkout an item, click on it and then select the play button at the top of the screen. Every customer gets 6 free checkouts a month.
6. To view your watchlist, continue watching a show, or search by genre, use the menu tab at the top left of the screen.

# APPLE DEVICES (CONT.)



## EBOOKS BY EBSCO

### Read titles in your browser\*:

#### 1. Visit [metrolibrary.org/ebSCOebooks](http://metrolibrary.org/ebSCOebooks)

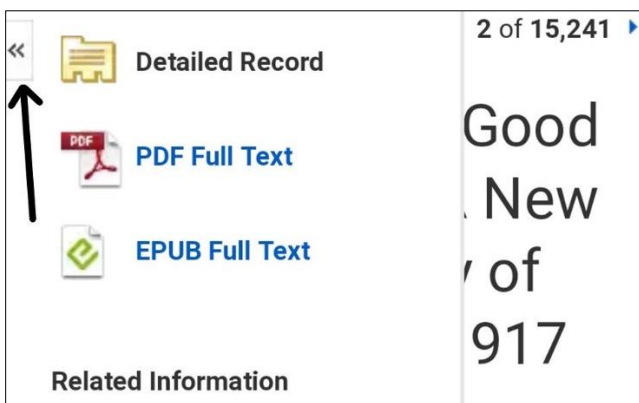
Sign in with your full card number and full last name. Bookmark this page so you can easily return to it.

#### 2. Browse or search the catalog

Search the catalog by title/author/subject/category/ISBN or browse the highlighted titles on the homepage.

### Read the title

If you search for a title, tap the **PDF Full Text** or **EPUB Full Text** link on the search results page to read the title in your browser. If you tap on a title's cover image to look at its record, tap on the arrows on the left side of the screen:



then select **PDF Full Text** or **EPUB Full Text** to read the title in your browser. eBooks in the EPUB format allow you to change the size of the font.

**Tip:** If you create a **My EBSCOhost account** (see Step 1 in *Tips & Tricks*), you can add eBooks to your folder to save and read in future browsing sessions or download eBooks for offline reading.

### Tips & Tricks:

#### 1. Download an eBook to read offline

Search the App Store for **bluefire** and install the Bluefire Reader app.

Open the app and authorize it with an Adobe ID. If you don't have one, tap **Create a free Adobe ID**. If you've already created one but forgotten it, visit [metrolibrary.org/adobe](http://metrolibrary.org/adobe), tap **Sign In**, and tap **Forgot password?**

Using your browser, visit

[metrolibrary.org/ebSCOebooks](http://metrolibrary.org/ebSCOebooks) to find the book you want to download. Tap **Download (Offline)** then sign in with your My EBSCOhost account or if you don't have one, tap **Create a new Account** and follow the prompts.

**Tip:** Use letters, number, and symbols to create your password.

#### 2. Menu of features

A single tap in the middle of the screen bring up a menu of options allowing you to go to your **Bookshelf** of titles, access the **Table of Contents**, access your **Bookmarks**, **Search** the eBook, and change **Settings** like text size, show page number, and brightness.

If you tap and hold on a word, (EPUB eBooks only, not PDF), it will become highlighted and you'll be able to drag markers to extend the highlight over a single word or a passage. Choosing **Highlight** will only highlight the selected text whereas choosing **Note** will allow you to save the selected text. All highlights and notes can be accessed in the **Bookmarks** menu.